

# Village of Bellaire

## PARKS COMMITTEE

Tricia Drollinger, Chairperson

Patrick Boyd

Helen Schuckel

### COMMITTEE MEETING MINUTES

August 31, 2021

10:00 AM

**I. Call to Order:** The meeting was called to order at 10:00 AM.

#### **II. Roll Call - Attendance**

**Present:** Patrick Boyd, Helen Schuckel, and Tricia Drollinger

**Absent:** None

**Staff Present:** Nicole Essad, Clerk, Cathy Odom, Treasurer and Bradley Keiser DPW Supervisor

**Public Present:** Jeff Hebden, Don Waara, and Bob Rodriguez

**III. Approval of Agenda:** The agenda was approved as presented.

**Motion by Schuckel, seconded by Boyd to approve the agenda as presented. Motion Passed by unanimous voice vote.**

**IV. Approval of Minutes – June 9, 2021:** The minutes of the June 9, 2021, meeting were approved as presented.

**Motion by Boyd, seconded by Schuckel to approve the minutes of the June 9, 2021, meeting as presented. Motion Passed by unanimous voice vote.**

**V. Conflict of Interest:** None presented.

**VI. Public Comment:** None presented.

#### **VII. Old Business**

- a. Craven Park Ballfield Improvements Update:** DPW Supervisor Keiser stated that the power was cut off, so the old concession stand could be demolished. He also stated that the rest of the trees were taken down, and there are volunteers out there to help with the fields. He stated that the preliminary excavation may be done next week. He stated that the score boards have been paid for, and that Mr. Hebden has a banner program ready to be rolled out. Treasurer Odom stated that the school had not paid yet. Mr. Hebden gave a brief update on the fundraising and timeline. He stated that the timeline was behind because of the excavation, and weather. He stated that Dura Edge wanted to come up to work on September 7<sup>th</sup>. General discussion was held about waiting until the young ospreys were able to fly prior to taking the pole down. DPW Supervisor Keiser stated that the DNR would not be relocating the nest. Mr. Hebden

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stated that the infields looked good, and the trees where down. There is progress being made, but the project is slightly behind. General discussion was held about the next steps, when fence would go in, and irrigation. Mr. Hebden explained the banner program that is ready to start. It would be a one year, three years, or five years sponsorship for banners. Mr. Hebden also stated that the Consumers Energy grant could be applied for.

- b. Ice Rink:** Chairperson Drollinger explained that things would be different this year. Mr. Rodriguez stated that he wanted to encourage people to start skating. He stated that there was equipment and skates for the ice rink, and there would be a skate swap again. DPW Supervisor Keiser explained that the Village is going to be buying an EZ Rink. He also stated that a lot of what was supposed to happen did not, or things not being picking up in the spring. General discussion was held about what has happened in the past and the EZ Rink. Mr. Rodriguez asked about snow removal from the chain link. Chairperson Drollinger stated that the benefits were lighting and locking the rink. DPW Supervisor Keiser explained that there is a plan to replace the damaged gate and get a snow blower onto the EZ Rink. General Discussion was held about what equipment can be used. Chairperson Drollinger stated that the Village would like to work with the volunteers. Mr. Rodriguez stated that if the snow can be removed then putting the EZ Rink on the new tennis courts would be a good idea. General discussion was held about the size and location of the EZ Rink, and where the equipment would be stored.

### VIII. New Business

- a. Friends of Veteran's Request:** Mr. Don Waara addressed the Committee asking to put a pamphlet box on the flagpole at Richardi Park. He stated that this box would hold pamphlets about the Friends of Veterans Organization and help sell bricks. General discussion was held about where and how the pamphlet box would be placed.

**Motion by Drollinger, seconded by Boyd to recommend to the Village Council to allow the pamphlet box to be placed on the Flagpole in Richardi Park under the rope tie off box. Motion Passed by unanimous voice vote.**

- b. Parks and Recreation Plan Discussion:** Clerk Essad stated that the letter and survey would be mailed out to the residents this fall. General discussion was held about the survey. Chairperson Drollinger wanted it to be clarified that the Cedar River Natural Area Trails are at Craven Park. Trustee Boyd asked that the Peninsula at Richardi Park be labeled as the Richardi Park River Peninsula.

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**Motion by Boyd, seconded by Schuckel to recommend to the Village Council to approve the amended Parks and Receptions Plan Survey. Motion Passed by unanimous voice vote.**

**IX. Correspondence/Reports:** None presented.

**X. Member/Public Comment:** Chairperson Drollinger stated that she would like to discuss a contract for seasonal stays at Craven Park Campground. She also asked if the clips got replaced. DPW Supervisor Keiser stated that they were replaced, and that he and Chief Drollinger have a pretty good handle on the campground this year. There have been about 4 evictions from the campground.

Chairperson Drollinger asked about the sink hole in Richardi Park. DPW Supervisor Keiser explained that it was filled in. He also explained that back when the park was the wooden ware factory, there was a manmade channel through where the cedar trees are. This is where the sink hole was.

DPW Supervisor Keiser gave a brief update on the bathrooms. He did not want the contractor to start the week of Ducky Days, but it should start next week. He also stated that it should be finished prior to snowfall.

Trustee Boyd stated that he is now the chair of Glacial Hills.

**XI. Adjourn:** The meeting was adjourned at 11:15 AM to the call of the chair.

Minutes compiled by:  
Nicole E. Essad, Clerk

**Minutes are subject to approval.**

**Approved:** \_\_\_\_\_

**Date:** \_\_\_\_\_