

Village of Bellaire

PROPERTY & BUILDING COMMITTEE

Bryan Hardy, Chairman

Eldon McPherson

Helen Schuckel

COMMITTEE MEETING MINUTES

March 17, 2021

7:30 AM

I. Call to Order: The meeting was called to order at 7:31 AM.

II. Roll Call - Attendance:

Present: Eldon McPherson, Helen Schuckel, and Bryan Hardy

Absent: None

Staff Present: Cathy Odom, Treasurer; Nicole Essad, Clerk; and Bradley Keiser, DPW Supervisor

III. Approval of Agenda: The agenda was approved as presented.

Motion by Schuckel, seconded by McPherson to approve the agenda as presented. Motion Passed by unanimous voice vote.

IV. Approval of Minutes – February 16, 2021: The meeting minutes for February 16, 2021 were approved as presented.

Motion by Schuckel, seconded by Hardy to approve the February 16, 2021 meeting minutes as presented. Motion Passed by unanimous voice vote.

V. Conflict of Interest: None presented.

VI. Public Comment: None presented.

VII. Old Business: None presented.

VIII. New Business

- a. Public Bathrooms:** DPW Supervisor Keiser stated that that the Village lot where the old Masonic Temple was, was surveyed, and that if the Village wants to move forward with building the bathrooms then that recommendation needs to be done. General discussion was held about the survey and the lot.

Motion by McPherson, seconded by Schuckel to recommend to Village Council to approve the cost of the survey of up to \$1,500. Motion Passed by unanimous voice vote.

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Motion by Hardy, seconded by McPherson to recommend to Village Council to use available Fund Balance in the General Fund to move forward with downtown public bathrooms located on old Masonic Lodge lot, and to have project started this fiscal year. Motion Passed by unanimous voice vote.

Motion by Hardy, seconded by McPherson to recommend to Village Council to have Village Staff work with Antrim County Building Department and Jim Barnard P.E. to finalize design and blueprints of restrooms. Motion Passed by unanimous voice vote.

DPW Supervisor Keiser stated that under the current bid policy the Village Council by a 2/3 majority vote can bypass the sealed bid process, which would cut costs. This would allow staff to seek quotes from local contractors.

Motion by Hardy, seconded by Schuckel to recommend to Village Council to have Village Staff get quotes from local contractors rather than a sealed bid process for restrooms project. Motion Passed by unanimous voice vote.

IX. Correspondence/Reports: None.

X. Member/Public Comment: Trustee McPherson would like new chairs because some of the chairs in the Council room are broken.

XI. Adjourn: The meeting was adjourned at 7:47 AM to the call of the Chair.

Minutes compiled by:
Nicole E. Essad, Clerk

Minutes are subject to approval.

Approved: _____

Date: _____