

Village of Bellaire

ADMINISTRATION & PERSONNEL COMMITTEE

Dan Bennett, Chairman

Dave Ciganick

Bryan Hardy

COMMITTEE MEETING MINUTES

January 05, 2021

9:00 AM

I. Call to Order: Meeting was called to order at 9:01 AM. Trustee Hardy Chaired the meeting in the absence of Chairperson Ciganick.

II. Roll Call - Attendance:

Present: Bryan Hardy, and Eldon McPherson

Absent: Dave Ciganick

Staff Present: Cathy Odom, Treasurer; Nicole Essad, Clerk; and Bradley Keiser, DWP Supervisor

III. Approval of Agenda: The agenda was approved as presented.

Motion by McPherson, seconded by Hardy to approve the agenda as presented. Motion Passed by unanimous voice vote.

IV. Approval of Minutes – November 11, 2020: The minutes of the November 11, 2020 meeting were approved as presented.

Motion by McPherson, seconded by Hardy to approve the minutes of the November 11, 2020 meeting as presented. Motion Passed by unanimous voice vote.

V. Conflict of Interest: None presented.

VI. Public Comment: None presented.

VII. Old Business

- a. 2021-2022 Budget Items:** DPW Supervisor Keiser stated that the sweeper has died but a plow truck needs to be replaced. He stated that there is a need to order the ruck because there is a wait of 18-24 months to get it. He stated the Village could buy a used sweeper that is 12 years old with no warranty for \$139,000 or rent one for two months for under \$12,000. The also stated that the maintenance for the sweeper would be done by the dealership, and every time we need one it is fully serviced. He stated that the DPW could bandage the old sweeper to do light clean up, for like ducky days etc. DPW Supervisor Keiser thoughts were to put \$6,000 in capital outlay for Major Street and Local Street – this way the cost of renting the sweeper is split between the two funds. He also stated that this will free up Motor Pool to buy a new plow truck. DPW Supervisor Keiser stated that if the Village would order it today, it would be this fall early winter for the truck to be to upfitter, and that would be when

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the payment for the truck would be due. The payment for the upfitting would be due in the next budget. Treasurer Odom stated that the Motor Pool budget cannot afford it unless the General Fund helps it. She stated that we could try to get an Act 99 loan. Trustee McPherson agrees with this strategy and he thinks that this is the way to go. Trustee Hardy agrees as well. Treasurer Odom stated that the truck would be in this year's budget and then the upfitting would be in the next budget. DPW Supervisor Keiser stated that the truck payment would be due in September, and the upfitting would be in the next year. Trustee Hardy asked Treasurer Odom to investigate financing. He also asked Trustee McPherson if he wanted to rent the sweeper or not. Trustee McPherson stated that the Village should rent the sweeper and go ahead to purchase the plow truck. Trustee Hardy wants this to be added to the agenda for tomorrow's council meeting.

Motion by Hardy, seconded by McPherson to recommend to Village Council for the two-month rental of a sweeper for \$12,000 be done. Motion Passed by unanimous voice vote.

Motion by Hardy, seconded by McPherson to recommend to Village Council that Staff investigate financing for purchase of plow truck and get that ordered. Motion Passed by unanimous voice vote.

VIII. New Business: None presented.

IX. Correspondence/Reports: None presented.

X. Member/Public Comment: None presented.

XI. Adjourn: The meeting was adjourned at 9:15 AM to the call of the acting chair.

Minutes compiled by:
Nicole E. Essad, Clerk

Minutes are subject to approval.

Approved: _____

Date: _____