

Village of Bellaire
Downtown Development Authority

Minutes

Wednesday, December 29, 2021

I. Call to Order:

Chairperson D. Hoyt called the meeting to order at 9:01 am.

II. Pledge of Allegiance:

III. Attendance:

Members Present: Dan Bennett, Don Hoyt, Tracy Lareau, Doreen McGuire, Cindi Place, Don Seman, Taylor Sutherland

Members Absent: Dave Gajda, Mark Irwin

Public Present: Shelly Dayton, Brenda Fink

IV. Consent Agenda:

Motion by D. Seman to approve the consent agenda. Second T. Lareau. Motion approved by unanimous vote.

V. Public Comment on Agenda Items:

None

VI. Unfinished Business:

Live Streaming Meetings

C. Place provided an update that beginning next month the DDA will provide their meetings via ZOOM. The link will be provided on the upcoming agenda. Community and business members will also be able to call in through the link. Guest members will be muted during the meeting and can only unmuted by a DDA member. This ZOOM meeting is a great addition to the DDA.

Buy Local Update

The group will meet at the end of January. At that meeting they will be planning the events for the upcoming year.

Village Update

Still waiting on the inspection by the County before the concrete can be poured. The budget for the restrooms is currently over budget due to a buried wall. Fencing at the ball fields is active and currently being handled by a Cadillac company.

Public Wifi

No update at this time. Still waiting on a response from Aspen Wireless.

Map

D. McGuire provided an update and a draft of the downtown map. Discussion followed and each Board member provided their input. N. Essad spoke regarding working in cooperation with the Village. During the discussion it was also mentioned that the DDA should begin working on branding. D. McGuire will continue working with Rachel Krino and provide a draft of the map with the recommended revisions at the next meeting.

Downtown Development Survey

T. Sutherland presented the findings from the survey that was distributed to the local businesses. Parking was listed as the largest issue. After a short discussion it was decided to form a parking sub committee. The volunteer committee will consist of Dan Bennett, Don Hoyt and Taylor Sutherland. The committee will look at short term parking, long term parking, easy access parking and utilize what we have available.

DDA Terms

Two terms will be expiring in February. D. McGuire has expressed an interest to continue on the Board. D. Bennett nominated D. McGuire for the DDA position. M. Irwin contacted D. Hoyt stating that he will not seek another term on the DDA. He will submit a formal letter of resignation.

D. Hoyt will approach one of the applicants that we interviewed in June to inquire if she is still interested in becoming a Board member. T. Lareau nominated the applicant, if interested, to the DDA Board.

2022 Budget

Review and discussion of the proposed budget took place. Motion by C. Place to approve the 2022 Budget. Second by D. Seman. Motion approved by unanimous vote.

VII. New Business:

2022 Officers

Motion by C. Place. Second by T. Lareau to accept the following officers: Chair Don Hoyt, Vice Chair Taylor Sutherland, Treasurer Dave Gajda and Secretary Doreen McGuire. Motion approved by unanimous vote.

VIII. Miscellaneous Business of the Authority Board:

T. Lareau is exploring grants and will be looking at guidelines and requirements from Great Lakes Energy.

C. Place will provide the DDA Update to the weekly Chamber newsletter.

C. Place is still monitoring the broadband capital grant which the State is the grantee.

IX. Public Comment on Non-Agenda Items:

Important for the business owners to review with their employees the parking map that was created by the DDA which reflects open parking spaces recommended for the employees of the downtown businesses to park.

X. Adjourn:

Motion by D. Seman. Second by T. Lareau to adjourn the meeting. Meeting adjourned by Chair D. Hoyt at 10:40 am.