

# Village of Bellaire

## PARKS COMMITTEE

Tricia Drollinger, Chairperson

Eldon McPherson

Helen Schuckel

### COMMITTEE MEETING MINUTES

November 16, 2020, 2020

10:00 AM

**I. Call to Order:** Chairperson Drollinger called the meeting to order at 10:00 AM.

**II. Roll Call - Attendance:**

**Present:** Trustee McPherson, Trustee Schuckel, and Chairperson Drollinger

**Absent:** None

**Staff Present:** Bradley Keiser, DPW Supervisor, Cathy Odom, Treasurer, & Nicole Essad, Clerk

**III. Approval of Agenda:** The agenda was approved with one addition, under item VII Old Business: Chairperson Drollinger added item a. Player Fees.

**Motion by Schuckel, seconded by Drollinger to approve the agenda as amended. Motion Passed by unanimous voice vote.**

**IV. Approval of Minutes:** The meeting minutes of September 14, 2020 were approved as presented.

**Motion by McPherson, seconded by Schuckel to approve the minutes of September 14, 2020 as presented. Motion Passed by unanimous voice vote.**

**V. Conflict of Interest:** None presented.

**VI. Public Comment:** None presented.

**VII. Old Business**

- a. Player Fees:** Chairperson Drollinger asked about what other communities were doing for their player fees. Clerk Essad stated that she is still waiting to hear back from a few people. She did have Helena Township use agreement, which only has a refundable deposit of \$100. Chairperson Drollinger asked for Clerk Essad to look into Elk Rapids, Ellsworth, Charlevoix, and Kalkaska. Treasurer Odom stated that when she played in Charlevoix there were fees paid as a team.

**VIII. New Business**

- a. 2021-2022 Budget Items:** Chairperson Drollinger asked how Parks did on its budget this year. DPW Supervisor Keiser stated that the budget is doing good but the fiscal year is not over. He explained that the Campground did well with opening late due to COVID-19. Chairperson Drollinger stated there is still 1/3 of the fiscal year to go. DPW Supervisor Keiser stated that the plowing of the parks and buying picnic tables are still going into the budget for this year. Chairperson Drollinger asked how replacing the picnic tables is going. DPW Supervisor Keiser stated that the Village is replacing two – three a year to get rid of all of the old wooden ones. He stated that he thinks there are about eight more to replace all the wooden ones. DPW

Supervisor Keiser then stated looking at the upcoming budget for next year, he increased the garbage collection because of placing a 6-yard dumpster at Craven Park. He stated that through American Waste it would be \$125 a month, and it would be put out when the campground is open and picked up when it closed. Chairperson Drollinger asked if a camera would be able to see the dumpster. DPW Supervisor Keiser stated that yes, they would make sure a camera could see the dumpster. DPW Supervisor Keiser stated that this year's project would be to get the old bathroom at Richardi up and running. He stated that the rough estimate to get it done was \$9,800 to get that up and running. Chairperson Drollinger asked if there were any other improvements to the parks for the budget. DPW Supervisor Keiser stated that the only big-ticket item was the bathrooms. He also stated that through the Streets Budget, the sidewalk along Richardi will be replaced and he would like to replace the fence in the next year's budget (2022-2023) because he did not want to replace the fence along that area until the sidewalk was done. DPW Supervisor Keiser further stated that there will be normal maintenance including the removal of some trees.

Chairperson Drollinger asked about future improvements. DPW Supervisor Keiser stated that over the last few years Parks Budget has put away \$10,000 to replace the transportation station and \$5,000 for the new Kayak Launch. He stated that Clerk Essad and he are working on finishing up a grant to finish the Kayak Launch. Treasurer Odom explained that the amounts are put into CDs in December (Transportation Station) and February (Kayak Launch). She also explained that some of the money was used for improvements for the parks. Treasurer Odom stated that for the Kayak Launch grant match it would be about \$21,000. She asked this Committee how they wanted to put money away for the current Fiscal Year. There was general discussion about how the current Fiscal Year's future improvement monies were to be put away. It was the consensus of the Committee to wait to put money into the December CD in case the Village was awarded the grant in February.

Chairperson Drollinger asked if the School had gotten back with the Village about the contract for the Craven. Clerk Essad stated that she had not heard from them. DPW Supervisor Keiser stated that he thinks that School is up in the air right now because of COVID-19.

Treasurer Odom stated that the Parks Budget has gone up from the last couple years. She stated that it is \$10,000 up from last year. Chairperson Drollinger stated that the Parks Committee is trying to improve the parks, but it is up there.

Chairperson Drollinger asked if there were going to be separate envelopes for dumping at the campground. Treasurer Odom stated that her thoughts are people will just grab whatever. Trustee McPherson stated to not make it too complicated. DPW Supervisor Keiser stated that if we get envelopes that say dump on them, then the DPW can build a box right at the dump station, so the envelopes can be right there, with a sign saying to pay at the bathhouse. He also stated he could get another lock box for the dump station. Chairperson Drollinger stated that having a sign saying pay at Bathhouse is easier, with less change of someone stealing the money.

**Motion by McPherson, seconded by Schuckel to recommend the budget to the budget committee.  
Motion Passed by unanimous voice vote.**

**IX. Correspondence/Reports:** None presented.

**X. Member/Public Comment:** None presented.

**XI. Adjourn:** The meeting was adjourned at 10:32 AM to the call of the Chair.

Minutes compiled by:  
Nicole E. Essad, Clerk

**Minutes are subject to approval.**

**Approved:** \_\_\_\_\_

**Date:** \_\_\_\_\_