

Village of Bellaire
Downtown Development Authority
Minutes
June 29, 2022

I. Call to Order:

Vice Chair, T. Sutherland called the meeting to order at 9:03 am

II. Pledge of Allegiance:

III. Attendance:

Members Present: Dan Bennett, Michelle Dayton, Dave Gajda, Tracy Lareau, Doreen McGuire, Cindi Place, Don Seman, Taylor Sutherland

Members Absent: Don Hoyt

Public Present: Brenda Fink

Public Present via ZOOM: Sue Palmisano

IV. Consent Agenda:

Two items were added to the Agenda under **Unfinished Business**, DDA

E-Newsletter and Downtown Lighting.

Motion by C. Place to approve the consent agenda as amended. Second, D. Seman. Motion approved by unanimous vote.

Motion by D. Seman to approve the Financial Report. Second, M. Dayton. Motion approved by unanimous vote.

Motion by D. Gajda to approve the DDA Minutes 5/25/22. Second, M. Dayton. Motion approved by unanimous vote.

V. Public Comment on Agenda Items:

None

VI. Unfinished Business

Buy Local Update:

Piano has been placed under the container pavilion and is played on a regular basis. Temporary parking signs have been placed with the approval of B. Keiser. The merchants have also been resent the parking map encouraging their employees to park in designated areas. M-88 Market Tour was very successful. Bill for the downtown flowers has been paid. Cayer Gardens and Landscaping will receive a letter drafted by T. Lareau in acknowledgment of their support of the Buy Local Group. Two of the skateboarders that have created destructive issues at one downtown business have apologized. Cameras are now in place to monitor any future issues. The Buy Local Group will also be working with Shanty Creek to promote downtown Bellaire with visiting convention groups.

Village Update:

Sewer pond cleanup costly to the Village. EGLE very impressed with how quickly the Village responded. Outside company managing this area now. Appreciation to everyone who assisted with the storm clean up. The Village will be replacing the trees in Richardi Park. Subcontractor will be hooking up the electricity at the public restroom downtown. Should be available soon waiting on final approval. Also the Village is looking for a FT and PT person in the DPW.

Public WiFi:

The State was recently awarded a grant to bring WiFi to areas that currently do not have it available. Merit will be hosting, possibly using current infrastructure. Since this was just awarded there will be more information from the State as it becomes available. D. Hoyt is still waiting on a quote from Charter.

DDA Parking Committee:

T. Sutherland received a quote from Pro Image regarding parking signs. \$60.00 for a non reflective sign and \$75.00 for a reflective sign. Since the temporary parking signs have been placed the Board decided to pause the purchase of permanent parking signs.

Pavilion Summer Entertainment:

M. Dayton attended a meeting with Kelli & Julie from HKM & Associates, L. Wenzel who was representing the Chamber Foundation Board and J. Short to discuss music entertainment at the container pavilion. J. Short was hopeful that

the DDA, the Buy Local Group and the Chamber would be able to support this music series with monetary contributions either through grants or donations. The plan is to move the music outside instead of hosting inside the Pub thus creating a music series. Unfortunately, the mentioned groups are not able to monetarily support this initiative at this time. The Chamber Foundation does not have any grants available at this time. L. Wenzel will work with Kelli & Julie to draft a letter that will be delivered to potential donors.

DDA E-Newsletter:

C. Place shared a copy of the E-Newsletter. The copy will be emailed to businesses along with building owners after today's meeting. This will be a quarterly newsletter available on the 15th of the month with the next issue available before Christmas. Other possible platforms to post is the DDA webpage and possibly Facebook.

Downtown Lighting:

Poles not strong enough to support the lighting. Trees are also an obstacle. Possibly wrap the poles since there is electricity to them.

VII. New Business:

M. Dayton recognized for her recent *Citizen of the Year* award presented by the Bellaire Chamber of Commerce.

Possible use of the poles downtown would be to recognize graduating seniors with a banner of their senior photo. Something to speak to the school about possibly for next year.

VIII. Miscellaneous Business of the Authority Board:

None.

IX. Public Comment on Non-Agenda Items:

B. Fink stated that she appreciates the progress of the DDA.

Chamber would like to know when their kiosk is going up. Checking with B. Keiser.

X. Adjourn:

Motion by T. Lareau to adjourn the meeting. Second, M. Dayton. Meeting adjourned by T. Sutherland at 9:54 am. Next meeting will be held on Wednesday, July 27, 2022 at 9 am.