

Village of Bellaire

STREETS & MOTOR POOL COMMITTEE

Dave Ciganick, Chairman

Bryan Hardy

Eldon McPherson

COMMITTEE MEETING MINUTES

November 11, 2020

7:30 AM

I. Call to Order: The meeting was called to order at 7:30 AM.

II. Roll Call - Attendance:

Present: Trustee Hardy, Trustee McPherson, and Chairperson Ciganick

Absent: None

Staff Present: Bradley Keiser, DPW Supervisor; Nicole Essad, Clerk; and Cathy Odom Treasurer.

III. Approval of Agenda: The agenda was approved as presented.

Motion by McPherson, seconded by Hardy to approve the agenda as presented. Motion Passed by unanimous voice vote.

IV. Approval of Minutes - December 3, 2019: The December 3, 2019 meeting minutes were approved as presented.

Motion by McPherson, seconded by Hardy to approve the minutes of the December 3, 2019 meeting as presented. Motion Passed by unanimous voice vote.

V. Conflict of Interest: None.

VI. Public Comment: None presented.

VII. Old Business: None.

VIII. New Business

- a. 2021-2022 Budget Items:** Chairperson Ciganick asked if the projected revenues for the 2021-2022 Fiscal Year (FY) were known and if there would be any changes because of the pandemic. Clerk Essad stated that should not be any major changes but would not know for sure until the projected numbers from the State were available. Treasurer Odom stated that she normally has the projected revenue numbers by the end of the year or the beginning of January, which tell her if the revenues will increase or decrease from the year prior and from there, she can make the best estimate for the 2021-2022 budget. Chairperson Ciganick asked if the switch to a local provider for salt and sand was able to happen again. DPW Supervisor Keiser stated that yes, in fact that amount may be less as a new pit was started near Bellaire. He also stated that there were three budgets that this Committee needed to look as: Local Street, Major Streets, and Motor Pool. DPW Supervisor Keiser stated that under the Local Street Budget, he had planned to repave some streets that waterlines were to be replaced under. He stated that this would be split between the Water budget and the Local Street Budget. He stated he met with the paving crew to get some hard numbers for that project. Chairperson

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Ciganick stated that during the meeting last year there was talk about saving for a plow truck and asked about that. DPW Supervisor Keiser stated that a new plow truck went on the back burner because the Street Sweeper had catastrophic failure this fall, and under the Motor Pool Budget it is budgeted to replace that and not a new plow truck. He also stated that last year the front loader was paid off and there is only the snow plow payment, which has about 5 years until paid off. DPW Supervisor Keiser went on to explain that he put in the normal stuff for Local Streets: crosswalk painting, dust control, road paints, like last year. He also stated that he put in a sidewalk extension that the Village may be able to get a grant for. DPW Supervisor Keiser stated that the only thing else to discuss under Local Streets is the amount put away for re-paving. Treasurer Odom stated that Local Streets has a good fund balance and if the Village wants to set aside money for re-paving that can be done. Chairperson Ciganick stated that if the revenues are there then we should set aside money for re-paving. DPW Supervisor Keiser stated that next was Major Streets, which the only project would be the parking lane along M-88 Downtown. He stated he is looking for quotes on this project and is working with MDOT, because hopefully the Village would be reimbursed for it. DPW Supervisor Keiser stated that the last budget is Motor Pool, which is always tight. He stated that the Village trucks are now on a rotation. He stated that the only big item in Motor Pool was the Street Sweeper. Treasurer Odom stated that Motor Pool Fund does not have \$140,000 for a new Sweeper. She stated that an option would be to supplement the fund from the General fund for this purchase. Chairperson Ciganick stated that Treasurer Odom seemed to have it figured out. DPW Supervisor Keiser asked if there was any way to make Motor Pool less tight. Treasurer Odom stated that this fund is always tight, not just with the Village but for everyone. She stated that the auditor told her that the Village is already doing things to help the Motor Pool fund by distributing wages more appropriately and so forth. She stated that Motor Pool fund always needs help. Chairperson Ciganick stated that this fund is one that always needs fund because you cannot exactly skip a sweeper or a snow plow. Treasurer Odom also stated that the Village could put funds away in a CD for big purchases. Clerk Essad asked this Committee if there were any other items on their wish list for these three budgets. The consensus of this Committee was that the necessities negate any wish list items and for staff to go forward with the three budgets.

- IX. Correspondence/Reports:** None presented.
- X. Member/Public Comment:** None presented.
- XI. Adjourn:** The meeting was adjourned at 8:04 AM to the call of the chair.

Minutes compiled by:
Nicole E. Essad, Clerk

Minutes are subject to approval.

Approved: _____

Date: _____