

Village of Bellaire

STREETS & MOTOR POOL COMMITTEE

Dave Ciganick, Chairman

Bryan Hardy

Eldon McPherson

COMMITTEE MEETING MINUTES

December 22, 2021

2:00 PM

I. Call to Order: Meeting was called to order at 2:00 PM.

II. Roll Call - Attendance:

Present: Bryan Hardy, Eldon McPherson, and Dave Ciganick

Absent: None

Staff Present: Nicole Essad, Clerk; Cathy Odom, Treasurer; and Bradley Keiser, DWP Supervisor

III. Approval of Agenda: The agenda was approved as presented.

Motion by McPherson, seconded by Hardy to approve the agenda as presented. Motion Passed by unanimous voice vote.

IV. Approval of Minutes – March 12, 2021: The minutes of the March 12, 2021 meeting were approved as presented.

Motion by Hardy, seconded by McPherson to approve the minutes of the March 12, 2021 meeting as presented. Motion Passed by unanimous voice vote.

V. Conflict of Interest: None presented.

VI. Public Comment: None presented.

VII. Old Business: None presented.

VIII. New Business

- a. Budget FY 2022-2023:** The Local Street Fund and Major Street Fund were the first two budgets to be discussed. General discussion was held about reallocating more of the percentage of the tax revenues to local streets. DPW Supervisor Keiser stated that Village is comprised more of local streets than major streets. It was noted that if the allocations stay the same then a budget amendment could be done at the end of the fiscal year. It was also noted that Major Streets Fund Balance was built up during the current fiscal year because of the 30% it receives. It was the consensus of the Committee to keep the allocation the same for another year and make the appropriate budget amendments at the end of the year. General discussion was held about the Act 51 money from the State and what is considered a Major and Local Street. It was noted that more of the upcoming repaving is in the Local Street Fund. DPW

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Supervisor Keiser stated that Major Streets does not have any big projects, there is money for painting, patching, signs, etc. He stated that winter maintenance may be higher if there is a lot of snowfall. Trustee Ciganick asked about traffic control. DPW Supervisor Keiser stated that nothing has been spend in that item because it is for streetlights, traffic lights, repainting and buying stop signs, cones, etc. Trustee Ciganick also asked about winter maintenance. Treasurer Odom stated that they are projecting the same amount as last year, and that the reason it is left the same is because you never know how much snow there will be. General discussion was held about the cost of winter maintenance over the last few years and if the projected cost could be lowered. It was the consensus to lower the amount of winter maintenance to \$16,200. Trustee Ciganick asked about equipment rental. DPW Supervisor Keiser stated that last winter there was less plowing for the equipment rental was lower. General discussion was held about the equipment rental being split between winter and normal. DPW Supervisor Keiser stated that the sweeper rental was still in there at \$6,000. DPW Supervisor Keiser stated that in Local Streets a lot was the same as in Major Streets. He stated that he increased the routine maintenance budget because of dust control not being done in previous years due to COVID. He also stated that cold patch increased as well. He asked the Committee if they wanted to lower winter maintenance to the same as in Major Streets. It was the consensus of the Committee to do that. DPW Supervisor Keiser stated that all sidewalk projects requested by Council are done, and that item is now blank for the up coming year. He stated that he wanted to recoup for year and see what else needs to be done. General discussion was held about the repaving of S Genessee and including Elmwood due to the water line project. DPW Supervisor Keiser stated that he would have a hard number in January.

The Committee then discussed the Motor Pool Budget. General discussion was held about possibly selling a plow truck and getting a new truck, but due to an accident, repairs must be made to the 2016. Trustee Ciganick stated that he is thinking that once the 2016 is out of the shop it sold and taking that money and putting the money that is realized off it into a CD until a time when the Village can purchase a second new truck like the newest one. Trustee Hardy agreed. DPW Supervisor Keiser clarified that the Village would get rid of the 2016, hold onto the 1986 and 1991 and the 2021. Then the next one to get rid of would be the 1986. He stated that the 1991 is a good truck, but it needs some love. He stated that the Village could go down to two trucks and one old backup truck. General discussion was had about selling a truck for more than what was owed on it.

Motion by McPherson, seconded by Hardy to recommend to the Village Council to pursue the sale of the 2016 International once the repairs are complete. Motion Passed by unanimous voice vote.

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DPW Supervisor Keiser stated that the only major change in the Motor Pool Fund Budget is the new mower, and dump trailer. General discussion was held about what type of zero turn, and what kind of quotes were coming in. General discussion was held about the cost of the dump trailer, and how it would save the pick-up trucks. DPW Supervisor Keiser stated that there is a new groomer that needs to be purchased for the new ballfields. He was not sure if that would be a Parks discussion or a Motor Pool discussion. He does not have a hard number for it yet. General discussion was held about the groomer, and how often the fields are maintained. It was the consensus of the Committee to have Parks by the groomer.

It was the consensus of the Committee to move forward with all three budgets.

- IX. Correspondence/Reports:** Treasurer Odom stated that Motor Pool is now in the General Fund. She also stated that the State is implementing a new uniform chart of accounts. She stated that this needs to be done by 2023-24 but that she would like to have this in place for next year's budget.
- X. Member/Public Comment:** None presented.
- XI. Adjourn:** The meeting was adjourned at 2:41 PM to the call of the chair.

Minutes compiled by:
Nicole E. Essad, Clerk

Minutes are subject to approval.

Approved: _____

Date: _____