

Village of Bellaire

PUBLIC WORKS COMMITTEE

Eldon McPherson, Chairperson

Dan Bennett

Tricia Drollinger

COMMITTEE MEETING MINUTES

April 25, 2022

9:00 AM

I. Call to Order: The meeting was called to order at 9:01 AM

II. Roll Call - Attendance

Present: Dan Bennett, Tricia Drollinger, and Eldon McPherson
Absent: None
Staff Present: Cathy Odom, Treasurer; and Nicole Essad, Clerk

III. Approval of Agenda: The agenda was approved as presented.

Motion by Bennett, seconded by Drollinger to approve the agenda as presented. Motion Passed by unanimous voice vote.

IV. Approval of Minutes - December 21, 2021: The minutes of the December 21, 2021 meeting were approved as presented.

Motion by Drollinger, seconded by Bennett approve the minutes of the December 21, 2021 meeting as presented. Motion Passed by unanimous voice vote.

V. Conflict of Interest: None presented.

VI. Public Comment: None presented.

VII. Old Business: None.

VIII. New Business

- a. **Water Main Extension:** Clerk Essad explained that a business looking at coming to Bellaire would like the Village to extend its water main south down M-88 to the parcel that is just outside of the village limits. She stated that this parcel is two south of the Dollar General. She stated that the business offered to pay \$100,000 and have the Village use its engineer. She also explained that the business was open to negotiate, and that the quote from the Village's engineer back in August 2021 was approximately \$530,000. She further explained that the Village ordinance states that any property owner wanting to have the water main extended could pay for all the extension and get reimbursed the tap in fees if/when other properties tap into the main. General discussion was held about the cost estimate of the extension. Chairperson McPherson asked if using the businesses engineer would cut on the costs. Clerk Essad

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explained that it may, but the engineering costs on the quote was only \$88,000. She then explained the breakdown of the quote costs. Trustee Drollinger stated that if the Village was only paying \$300,000 it was way more reasonable. Chairperson McPherson asked if the Village would be putting it in themselves or if it would have to be hired done. Clerk Essad stated that she was not sure if the Village would have to hire it done or if the DPW could do it. Chairperson McPherson stated that it may get complicated if the Village uses the businesses engineer when it is the Village's responsibility to put it in. Treasurer Odom stated that it is not the Village's responsibility to extend the water main. She stated that the ordinance states that the property owner wanting to put in the main is responsible for the costs of the construction. Clerk Essad also stated that this project is not in the budget. She stated that the Village is doing the lead line replacements, and she did not think that the Water Fund had \$300,000 to \$400,000 to pay for the extension. She further explained that a special assessment could be done for those parcels to help with costs. Trustee Drollinger stated that she thought the Village should approach Antrim County to help with costs because the extension will pass two of their properties. General discussion was held about the business not being in the Village limits, and the extension going past five businesses, which could help with the costs. Chairperson McPherson stated that if the Village's water budget does not have this project in it the Village cannot do anything else right now. Clerk Essad explained that the Village could look at a special assessment district, a bond. She stated that the main issue is funding. She suggested a letter back to the business stating that the Village is supportive but that it does not have the funding for the project, is the business willing to pay for it and the Village reimburse it once other properties are hooked up to it. Treasurer Odom stated that when the other properties tap in it is only a minimal amount of reimbursement. She stated that the water budget has the lead line replacement, and the fund balance is only a couple hundred thousand dollars and some of that is being used for the lead line replacements. General discussion was held on the lead line replacements. It was noted that in order to get funding the water rates could be raised. General discussion was held about if the businesses that way wanted the water main extended, and to see if the County and/or Township could help with their ARPA money.

Motion by Eldon, seconded by Bennett to recommend to the Village Council to have staff reply with a letter explaining that the Village does not have the funds for the project right now.

Motion passed by unanimous voice vote.

Motion by Drollinger, seconded by Bennett to recommend to the Village Council to approach the County and Kearney Township to help with the full extension of the water main. Motion passed by unanimous voice vote.

IX. Correspondence/Reports: None presented.

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X. Member/Public Comment: None presented.

XI. Adjourn: The meeting was adjourned at 9:16 AM to the call of the chair.

Minutes compiled by:
Nicole E. Essad, Clerk

Minutes are subject to approval.

Approved: _____

Date: _____