

**Village of Bellaire  
Ad Hoc Committee Minutes  
Community Hall Relocation  
March 19, 2018**

1. **Call to Order:** Council President Schulz called the meeting to order at 2:00 PM.
2. **Attendance:**
  - Present:** Council President David Schulz, Council Trustee Dave Ciganick, Members, Ken Stead, DPW Supervisor & Cathy Odom, Treasurer/Deputy Clerk.
  - Absent:** N/A
  - Also Present:** N/A
3. **Approval of Agenda:** The agenda was approved.

**Motion by Ciganick, seconded by Stead, to approve the agenda as presented. Motion carried by voice vote.**
4. **Approval of Minutes:** This is the first meeting for this committee. There are no minutes to approve.
5. **Public Comment on Agenda Items:** None presented.
6. **Old Business:** None presented.
8. **New Business:**
  - a. **Village Office Relocation:** Council Trustee Ciganick said he had an alternative idea for an office location if the renovation of the community hall proceeds. He explained that there are several classrooms not being used at the high school. His thought is to check with the school board about the feasibility of utilizing some of the empty spaces of the building for our offices. They currently lease space to a church on Sunday. The southeast corner of the school might suit our needs. There is an office by one set of double doors that could be used for the Clerk and Treasurer offices. Then there are two classrooms that could act as the council chambers. There are bathrooms and one more classroom that can serve the police department. An evidence room would have to be considered. We could look into modular units that may work for that. We would have to figure out how to separate ourselves from the students, possibly with gates. Also, having a police vehicle parked in the lot outside of the school may also have its benefits. He explained that we currently expense approximately \$20,000 for maintenance of the current building, maybe add \$5,000 for when the roof needs repair or replacement, which could be offered to the school board for the use of the school space. Trustee Ciganick spoke to some key people, but did not proceed further until discussed by the Village. He said he likes the idea of returning the community hall to that status, but at what cost. He said we should at least check into it and if not possible then this option could be exhausted. This is all preliminary; all major details like having weapons at the school, evidence rooms, storage, internet, parking and agreements for the space would all have to be detailed if this is a viable option. Mr. Stead asked about the financial responsibility of the current village hall if renovating takes place. Council President Schulz said that some of the revenue could come from events that are held, but this idea came from the DDA, so it may have to be considered in the DDA's annual budget. Trustee Ciganick questioned whether the events held will make enough money for the maintenance. He noted the use may also affect the insurance rates. He said his thought is that this building should cost the village zero dollars. Council will have to make a decision if we should proceed in checking into this as an option.

**Motion by Ciganick, seconded by Schulz, to recommend to the Village Council that we have a discussion with representation from the school/school board regarding potential leasing of space for offices and Bellaire PD. Motion carried by voice vote.**

**9. Discussion Items:** None presented.

**10. Communication/Informational:** None presented.

**11. Closing Member/Public Comment:** None presented.

**12. Adjourn:** Meeting adjourned at 2:26 P.M.

Compiled by Cathy Odom  
Minutes are subject to approval.

Approved: \_\_\_\_\_

Date: \_\_\_\_\_