

Village of Bellaire Downtown Development Authority

Mark Irwin, Chairperson
Don Hoyt,
Vice-chairperson Doug
Dawson, Secretary
Christy Wilson, Treasurer

Downtown Development Authority Minutes Wednesday, June 26th, 2019

1. Call to Order: Chairperson, Mark Irwin called the meeting to order at 8:03am.

2. Attendance:

Members Present: Don Hoyt, Dave Schulz, Mark Irwin, Christy Wilson, Don Seaman, Rolland Fink, Lousie Wenzel

Members Absent: Doug Dawson and Joe Short **Others Present:** Amanda Kik **3. Approval of Consent Agenda:** The agenda was approved with:

The addition to New Business - letter b. Community Hall Updates, Don Seamen motioned, Louise Wenzel 2nded, all were in favor.

Meeting Minutes from May 15th were removed from the agenda since there was no quorum and no meeting.

April 24th Minutes were Approved with one change under New Business letter d. indicating the future presentation prepared by the BEDC would be to the ACEDC not the ACBOC.

4. Public Comment on Agenda: None at this time

5. Old Business:

- a.** Buy Local Program Update. Giving Thursday raised over \$1,100 for Historical Society. Presentation planned for Thursday, 6/27/19 at 9 am. Experience Bellaire Map and Guide have also been created and were presented to DDA.
- b.** BEDC Presentation to ACEDC: Dave Schultz indicated that community input indicates that public are not in favor of spending \$ on these projects and they value preserving the courthouse. The Village Master Plan was shared with the ACEDC, along with the Village's preference that the new jail be built outside of the central business district. The committee indicated that they would wait to hear input from Networks Northwest before making any decisions. The consensus of board was to wait on the Networks Northwest input and the County's reaction to it to decide further steps.

6. New Business:

- a.** Open Meetings Act: Dave Schultz reminded DDA board members that all DDA meetings and subcommittee meetings, need to be posted a minimum of 18 hours in advance and minutes from the meeting need to be posted. Christy Wilson noted that the Buy Local group would discuss becoming an independent group at their next meeting.
- a.** Community Hall: Amanda Kik indicated that the initial input from the financial feasibility study has been positive. Stakeholders seem most interested in preserving the historical integrity of the building. The initial draft of the RFP was discussed. A different timeline and architectural drawings will be considered and a revised RFP will be presented to the DDA board. The process of classifying the Bellaire Village as low to moderate income was discussed. One of the benefits would potentially be 75% of the project being funded. Initial cost estimates of the classification process are in the range of \$18,500. More research is needed on this before making a decision. The topic of who will own the Village Hall and who is responsible for assisting the Village in moving was discussed. Mark Irwin indicated the DDA would eventually own the building. More discussion is needed on how the steps needed to get there.

a. Branding/Marketing: the board agreed that there is an existing DDA logo that has been used and is currently being used. Don Hoyt will ask Tyler Bevier if he has the original image for our use. The board will finalize decision on this at next meeting. The DDA also plans to discuss more coordinated efforts with the Chamber to create and send newsletters and updates in Sept. or Oct.

b. Projects for potential Special Assessment or Patronicity: Mark Irwin indicated that funding raised for Patronicity will be matched in full. Projects for consideration will be discussed at the next meeting.

7. Miscellaneous Business-

None.

8. Public Comment on Non-Agenda Items: None

9. Adjourned: the Meeting was adjourned at 9:38 a.m.

Meeting minutes compiled
by, Don Hoyt