

# Village of Bellaire

## PUBLIC WORKS COMMITTEE

Eldon McPherson, Chairperson

Dan Bennett

Tricia Drollinger

### COMMITTEE MEETING MINUTES

January 10, 2023

9:00 AM

**I. Call to Order:** The meeting was called to order at 9:02 am.

#### **II. Roll Call - Attendance**

**Present:** Dan Bennett, Tricia Drollinger, and Eldon McPherson  
**Absent:** None  
**Staff Present:** Bradley Keiser, DPW Supervisor; Cathy Odom, Treasurer and Nicole Essad, Clerk  
**Public Present:** None

**III. Approval of Agenda:** The agenda was approved as presented.

**Motion by Drollinger, seconded by Bennett to approve the agenda as presented. Motion Passed by unanimous voice vote.**

**IV. Approval of Minutes – December 5, 2022:** The minutes of the December 5, 2022 meeting were approved as presented.

**Motion by Drollinger, seconded by Bennett approve the minutes of the December 5, 2022 meeting as presented. Motion Passed by unanimous voice vote.**

**V. Conflict of Interest:** None presented.

**VI. Public Comment:** None presented.

**VII. Old Business:** None.

#### **VIII. New Business**

- a. **Budget FY 2023-2024:** The committee reviewed the public works budgets. The water department budget was completed with the committee's recommended changes. The proposed sewer budget was presented and discussed. Mr. Keiser explained that EGGLE is only making us install one UV disinfection system because we have pond capacity. We will have to maintain parts on hand to be able to do any needed repairs immediately. Treasurer Odom informed the committee that the sewer budget is doing better than expected, which we hope will allow us to cover the cost of the UV disinfection system from the budget. The process for the UV disinfection system was further discussed. Mr. Keiser noted that phase two of the WWTP projects are what we

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will be trying to fund from other sources. Mr. Keiser also noted that they will be attending a water/sewer rate study class to learn how to determine what rates should be to support the utilities. He informed the committee that Mr. Grnya is going to learn sewer operations. Chris from operation services said that by the time their contract is complete, in approximately 5 years, he believes that he can train a couple of workers to be sewer plant certified.

**Motion by Drollinger, seconded by Bennett, to recommend to Village Council this budget with the additions of wages and benefits. Motion carried by voice vote.**

Discussion of everything that has happened with the WWTP occurred. It was noted that it has been a good learning experience for the DPW workers.

**IX. Correspondence/Reports:** None presented.

**X. Member/Public Comment:** None presented.

**XI. Adjourn:** The meeting was adjourned at 9:32 AM to the call of the chair.

Minutes compiled by:  
Cathy Odom, Deputy Clerk

**Minutes are subject to approval.**

**Approved:** \_\_\_\_\_

**Date:** \_\_\_\_\_