

**Bellaire Village Council  
Special Meeting Minutes  
February 15, 2023**

1. **Call to Order:** President Pro-Tem Ciganick called the meeting to order at 8:15 PM.
2. **Roll Call Attendance:**
  - Present:** President Dan Bennett, Council Trustees Bryan Hardy, Eldon McPherson, Trish Drollinger, Pat Boyd, and Dave Ciganick.
  - Absent:** Trustee Helen Schuckel.
  - Staff Present:** Nicole Essad, Clerk, Cathy Odom, Treasurer, Brad Keiser, DPW Supervisor & Chief Bill Drollinger.
  - Also Present:** Terry McBee, Carl & Christina Regner, Aaron Kirt, Chris Grnya & Steve Elandt.
3. **Approval of Agenda:** The agenda was approved with the addition of new business item j, Police Millage.

**Motion by Boyd, seconded by Hardy, to approve the agenda as amended. Motion carried by voice vote.**
4. **Conflict of Interest:** Trustee Drollinger noted her conflict with new business item d, Resolution #05 of 2023, the police department budget.
5. **Public Comment on Agenda Items:** None presented.
6. **Old Business:** None presented.
8. **New Business:**
  - a. **Village-County Land Swap:** Trustee Ciganick informed Council that he and Mr. Kirt went to review the boundary lines of the easement. He said he is good with what is proposed. It was noted that there are three documents in total that will be approved and signed.

**Motion by Boyd, seconded by Drollinger, to approve the Village-County land swap as presented. Motion carried by voice vote.**
  - b. **2023-24 Wage Scale:** Council made the decision to remove the 3% cost of living increase. Due to this the wage scale has been amended to reflect that decision and is ready for approval.

**Motion by McPherson, seconded by Hardy, to approve the updated 5-year pay scale as presented. Motion carried by voice vote.**
  - c. **Resolution #03 of 2023, FY2023-24 DDA Budget:** This resolution will approve the 2023-24 DDA budget as presented.

**Motion by Boyd, seconded by Hardy, to approve Resolution #03 of 2023, the DDA 2023-24 budget. Motion carried by roll call vote. Ayes: Boyd, Hardy, Ciganick, Drollinger, McPherson & Bennett. Nays: None. Absent: Schuckel**

- d. **Resolution #04 of 2023, FY2023-24 Village Budget:** This resolution will approve the Village 2023-24 budget except for the police department and total budget. Trustee Hardy asked about the cemetery fund expense, and it was noted that it should read \$10,112.48. Treasurer Odom also stated that this resolution includes the proposed millage rates that will support this budget.

**Motion by Boyd, seconded by Hardy, to approve Resolution #04 of 2023, the village 2023-24 budget. Motion carried by roll call vote. Ayes: Boyd, Hardy, Ciganick, Drollinger, McPherson & Bennett. Nays: None. Absent: Schuckel.**

- e. **Resolution #05 of 2023, FY2023-24 Village Budget PS/Total:** This resolution will approve the police department budget and the total budget.

**Motion by Hardy, seconded by McPherson, to approve Resolution #05 of 2023, the 2023-24 police department and total village budget. Motion carried by roll call vote. Ayes: Hardy, McPherson, Boyd, Ciganick, & Bennett. Nays: None. Abstain: Drollinger. Absent: Schuckel.**

- f. **Resolution #06 of 2023, Budget Amendments:** This resolution will approve fiscal year 2022-23 budget amendments.

**Motion by Hardy, seconded by Boyd, to approve Resolution #06 of 2023, 2022-23 budget amendments. Motion carried by roll call vote. Ayes: Hardy, Boyd, Ciganick, Drollinger, McPherson & Bennett. Nays: None. Absent: Schuckel.**

- g. **Fund Balance Policy:** This policy requires us to review it on an annual basis.

**Motion by Ciganick, seconded by Hardy, to approve the current fund balance policy as presented. Motion carried by voice vote.**

- h. **Meeting Per Diem:** Council discussed counting the public hearing and special meeting per diems for the two meetings tonight as one.

**Motion by Ciganick, seconded by Hardy, to pay for one per diem for this evening's meetings. Motion carried by voice vote.**

- i. **Union Negotiation Team:** Council needs to decide who will be on the union negotiation team. President Bennett suggested Trustee Hardy because he has some experience. The other members could include Treasurer Odom for financial reasons, Chief Drollinger for operational reasons, and our labor attorney Mr. Schwartz. Clerk Essad said she would also like to be included on the team if she is available.

**Motion by Bennett, seconded by Drollinger, to appoint Trustee Hardy, the Treasurer, the Chief of Police, and the Clerk if available. Motion carried by voice vote.**

- j. **Police Millage:** The Public Safety Committee recommended that we try to receive a police millage of 4 mills for 4 years. If the Council moves forward with this idea, then we can begin promoting it to the public. Trustee Boyd suggestion we take the time to review it to make sure of the millage we want to pursue. The council discussed the millage rate and the amount it will generate. This was tabled until the next meeting.

**Motion by Bennett, seconded by Boyd, to table this until the next meeting. Motion carried by voice vote.**

**9. Discussion Items:** Trustee Boyd said he is all for the extra meetings to make sure we stay in front of the budget and to find solutions to fix the budget issues. He thought having meetings on the third Wednesday of the month would be good. The per diem for these meetings was mentioned.

**10. Department/Committee Reports:**

- a) **Committee Reports:** Committee minutes were included in packets for review for those committees that have met.
- b) **Clerk/Zoning Administrator:** None presented.
- c) **Treasurer/Deputy Clerk:** None presented.
- d) **Department of Public Works:** Mr. Keiser informed the Council that we have been awarded a grant of \$111,864 for lead line replacement inventory work. We originally didn't receive the award, but more funding became available.
- e) **Police Department:** The police department is active as normal.

**11. Closing Member/Public Comment:**

- Trustee Ciganick asked about the police department's cooperative response with the County. Chief Drollinger said that we do provide additional support to the County when needed and they provide the same to us.

**12. Adjourn:** Meeting adjourned at 8:43 P.M.

Compiled by Cathy Odom  
Minutes are subject to approval.

Approved: \_\_\_\_\_

Date: \_\_\_\_\_