

Village of Bellaire

ADMINISTRATION & PERSONNEL COMMITTEE

Dan Bennett, Chairman

Dave Ciganick

Bryan Hardy

COMMITTEE MEETING MINUTES

March 31, 2021

7:30 AM

I. Call to Order: Meeting was called to order at 7:31 AM

II. Roll Call - Attendance:

Present: Bryan Hardy, Dave Ciganick, and Dan Bennett

Absent: None

Staff Present: Cathy Odom, Treasurer; Nicole Essad, Clerk; Bill Drollinger, Police Chief and Bradley Keiser, DWP Supervisor

Public Present: Haley Gray

III. Approval of Agenda: The agenda was approved as presented.

Motion by Bennett, seconded by Hardy to approve the agenda as presented. Motion Passed by unanimous voice vote.

IV. Approval of Minutes - March 5, 2021: The minutes of the March 5, 2021 meeting were approved as presented.

Motion by Ciganick, seconded by Hardy to approve the minutes of the March 5, 2021 meetings as presented. Motion Passed by unanimous voice vote.

V. Conflict of Interest: None presented.

VI. Public Comment: None presented.

VII. Old Business: None presented.

VIII. New Business

- a. Third Police Officer Interview:** Chief Drollinger introduced Haley Gray, the candidate that he is putting forward for sponsorship through the police academy and for being hired as a third police officer. The Committee members asked various questions about why she wanted to be in Bellaire, and why she wanted to be a police officer, etc. Chief Drollinger asked Ms. Gray questions about different scenarios about policing in a small town. After the interview, Ms. Gray left the meeting. General discussion was held about hiring Ms. Gray, putting her through the academy, and her wages.

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Motion by Bennett, seconded by Hardy to recommend to the Village Council that Haley Gray be hired as the third police officer. Motion Passed by unanimous voice vote.

Trustee Ciganick asked about setting wages. Clerk Essad stated that there will be an agreement for putting her through the academy, which will require her to pay back the Village some of the cost of the academy if she leaves Village employment prior to a certain time.

Motion by Ciganick, seconded by Bennett to recommend to the Village Council that the Village incur the cost of the police academy for Ms. Gray, and that while she is in the academy and while she is on FTO, she will be paid minimum wage based upon a 40-hour work week. Motion Passed by unanimous voice vote.

- b. Fair Board Permits:** Clerk Essad stated that this was informational only. She originally thought that this Committee handled the Fair Board lease agreement but was told by DPW Supervisor Keiser that it was handled by the Parks Committee. Clerk Essad stated that the Fair Board has pulled permits from the Antrim County Building Department without letting the Village know and thought that this was something that should be in the lease agreement.

IX. Correspondence/Reports: None presented.

X. Member/Public Comment: None presented.

XI. Adjourn: The meeting was adjourned at 8:00 AM to the call of the chair.

Minutes compiled by:
Nicole E. Essad, Clerk

Minutes are subject to approval.

Approved: _____

Date: _____