

# Village of Bellaire

## PARKS COMMITTEE

Tricia Drollinger, Chairperson

Patrick Boyd

Helen Schuckel

### COMMITTEE MEETING MINUTES

December 12, 2022  
2:30 PM

**I. Call to Order:** The meeting was called to order at 2:52 PM

**II. Roll Call - Attendance**

**Present:** Patrick Boyd, Helen Schuckel, and Tricia Drollinger

**Absent:** None

**Staff Present:** Bradley Keiser, DPW Supervisor; Cathy Odom, Treasurer; and Nicole Essad, Clerk

**Public Present:** Deana Jerdee

**III. Approval of Agenda:** The agenda was approved as presented.

**Motion by Schuckel, seconded Boyd to approve the agenda as presented. Motion Passed by unanimous voice vote.**

**IV. Approval of Minutes – October 13, 2022:** The minutes of the October 13, 2022 meeting were approved as presented.

**Motion by Boyd, seconded by Schuckel to approve the minutes of the October 13, 2022 meeting as presented. Motion Passed by unanimous voice vote.**

**V. Conflict of Interest:** None presented.

**VI. Public Comment:** Ms. Jerdee explained the Sparks Grant through the Michigan DNR. She explained that she has worked with other municipalities and offered her assistance with the grant. She also stated that if the grant is awarded, then her time would be billed into the grant. General discussion was held about the timeline on the Sparks Grant round 2 and the Richardi Park Design Plan.

**VII. Old Business:** None presented.

**VIII. New Business**

- a. Budget FY 2023-2024:** DPW Supervisor Keiser explained that there were no new projects for the upcoming year. It was noted that the Craven Park Ballfields were the only thing that needs to be finished up and fundraising is what is going to cover that. It was also noted that the Richardi Park Design Plan was being paid for by Forest Home Township and it is just in the preliminary phase of planning. General discussion was held about the budget.

It was noted that the camping revenues were up because of the raised rates. General discussion was held about enforcing the rules at the campground. It was mentioned to think about limiting the number of seasonal or monthly sites and designating specific sites for monthly/seasonal use.

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**Motion by Boyd, seconded by Schuckel to recommend to the Village Council to approve the Parks Department budget. Motion passed by unanimous voice vote.**

**IX. Correspondence/Reports:** DPW Supervisor Keiser stated that the fence company was under the impression that they only needed to put in 4 walking gates and 8 and that the backstops are how it was designed originally. General discussion was held about the fence company installing four walk gates when there needs to be eight total walk gates installed, and the canopies need to be installed on the wings. He also stated that the scoreboards will be here and stored at DPW for the winter. DPW Supervisor Keiser also explained that the boards on the walking path bridge have not been replaced because the Village has not gotten any grants for it. He noted that the DPW has been maintaining the board and making sure they are not popping up.

**X. Member/Public Comment:** None presented.

**XI. Adjourn:** The meeting was adjourned at 3:37 PM to the call of the chair.

Minutes compiled by:  
Nicole E. Essad, Clerk

**Minutes are subject to approval.**

**Approved:** \_\_\_\_\_

**Date:** \_\_\_\_\_