

**Bellaire Village Council
Meeting Minutes
July 6, 2022**

1. **Call to Order:** President Bennett called the meeting to order at 7:00 PM.

2. **Roll Call Attendance:**

Present: President Dan Bennett, Council Trustees Trish Drollinger, David Ciganick, Bryan Hardy, Pat Boyd, Eldon McPherson, & Helen Schuckel.

Absent: N/A

Staff Present: Cathy Odom, Treasurer, Bradley Keiser, DPW Supervisor & Bill Drollinger, Chief of Police.

Also Present: Terry VanAlstine, Don & Jean Seman, Ray & Marguerite Karabin, Don & Mary Waara & Shelly Dayton.

3. **Approval of Agenda:** The agenda was approved as presented.

Motion by Boyd, seconded by Schuckel, to approve the agenda as presented. Motion carried by unanimous voice vote.

4. **Conflict of Interest:** None presented.

5. **Consent Agenda:** The consent agenda was approved as presented.

Motion by Schuckel, seconded by Boyd, to approve the consent agenda as presented. Motion carried by unanimous voice vote.

6. **Public Comment:**

- **Don Waara:** Mr. Waara, on behalf of the Friends of the Veterans, thanked Council for their help & support in the past. As appreciation, he informed them that a brick engraved in Council's name will be placed by the flag at Richardi Park. He also thanked the Village DPW for their help with a brick of their own, also to be placed by the flagpole. Mr. Waara also requested a park bench be placed by the flagpole in Richardi Park.

Trustee Drollinger would like to add the park bench to the current agenda for discussion.

Motion by Drollinger, seconded by McPherson, to add the park bench in Richardi Park to the current agenda. Motion carried by unanimous voice vote.

7. **Old Business**

- a) **County Update:** Mr. VanAlstine presented an invitation to learn the results of the hydrology study completed by the County. The event will be held next Tuesday at Central Lake High School at 5:00 pm. There will also be a social event at Thurston Park after the presentation. The County completed a study on the Dam to be able to determine current cost replacement for insurance purposes. They are looking into repairing the facade on the County building. The next household hazardous waste is schedule for July 16, 2022, at the Bellaire High School parking lot from 8:00-12:00. The 13th Circuit Court has recused themselves from the lawsuit brought against the County by Randy Bishop. It will be moved to a different court.

- b) **DDA Update:** Shelley Dayton gave an update to the financial report, stating that they paid the Village \$5,000 for the restroom project and bought the flowers for downtown. They are putting together a welcome package. They put out temporary parking signs for the summer, directing people to parking locations. Mr. Sutherland is working on costs for some more permanent signs. There was discussion about the Short's pavilion and what the space will be used for. The discussion about placing lights between the posts was dropped. The DDA developed a quarterly newsletter with the first edition just going out.
- c) **Downtown Restroom Update:** Mr. Keiser stated that we are waiting for the boiler to be installed. Plumbing & electrical is going in. Toilets, sinks, and locks are in. Floors are epoxied. He did confirm the boiler is in. Final inspections cannot be done until all of this is completed.
- d) **Craven Park Ball Field Update:** Concrete delivery was delayed. It is now delivered.
 - **Irrigation:** We have been working on irrigation quotes. We received one quote from Union Designs for \$37,815.00, which is overbudget. Mr. Keiser contacted Site One, which is the company who supplies parts for our current systems and their quote came in at \$17,476.56, just for the parts. The Parks Committee recommends that we purchase the parts from Site One and put the installation out for bid. Trustee Ciganick informed Council that companies make money on the parts. If they don't, then the cost of installation may put us at the cost of the bid that contained both. Discussion of projected installation costs occurred. Mr. Keiser noted that if irrigation and seed are not in soon, we may not be able to play next spring.

Motion by Drollinger, seconded by Boyd, to purchase the irrigation parts for \$17,476.56 and place the installation out for bid. Motion carried by unanimous voice vote.

8. New Business

- a) **Richard Park Request-Bounce House:** A group putting on a birthday party would like permission to place a bounce house at the park for their event. Liability was discussed.

Motion by Boyd, seconded by Hardy, to approve the request for a bounce house with proof of liability insurance naming the Village as the additional insured. Motion carried by unanimous voice vote.

- b) **Resolution #21 of 2022, Budget Amendment, Bridge Inspections:** This amendment covers the expense of the underwater bridge inspections and the engineering fees for the WWTP violations that was approved at the last meeting.

Motion by Hardy, seconded by McPherson, to approve Resolution #21 of 2022, budget amendments. Motion carried by roll call vote. Ayes: Hardy, McPherson, Boyd, Ciganick, Drollinger, Schuckel & Bennett. Nays: None.

- c) **Parks Committee Recommendation-Ice Rink:** The Parks Committee would like to make a few changes with the ice rink this winter. Trustee Drollinger said the tennis court location wasn't ideal, so they want to move it back to its original location. She also noted that Mr. Rodriguez has offered to maintain it for the winter and the committee is recommending that it be approved by Council. Maintenance would consist of snow blowing and shoveling the snow off the ice.

Motion by Drollinger, seconded by Schuckel, to allow Bob Rodriguez to maintain the ice rink after it freezes. Motion carried by voice vote. Ayes: Drollinger, Schuckel, McPherson, Hardy, Boyd, Bennett. Nays: Ciganick.

- d) **Richard Park Bench:** Trustee Drollinger noted that the Friends of the Veterans (FOV) would like to place a park bench at the flag in Richard Park. They would like to see it behind the cemented area but if Council prefers, they will fit it in the block area. They also said they would maintain the area if needed. Mr. Keiser said the FOV mentioned that the DPW can build the bench for them. He also noted that when previously discussed by Council, they didn't want anything else placed in the flag area. Trustee Hardy said if they want another bench, they can ask the Area Seniors if they could place one at the Veterans Memorial.

9. Discussion Items:

The area of the park where the trees were removed and needed fill was discussed. It was noted that there will be some more fill and it will be seeded. There is also the possibility of more trees being planted. Trustee Boyd said the parks committee discussed it at length and all is well.

10. Department/Committee Reports:

- a) **Committee Reports:** Committee minutes, for the committees that have met, were included in packets for review.
- b) **Clerk/Zoning Administrator:** Nothing presented.
- c) **Treasurer/Deputy Clerk:** We received a letter about the public hearing for a special use permit for mobile food vending submitted by Bee Well. The meeting is scheduled for July 12 at 5:00 pm.
- d) **Department of Public Works:** DPW Is working on the boardwalk on the walking path by the little league fields. DPW is working on new build water/sewer taps. We will soon be working on the lead line replacement project on S. Genesee. We also placed new help wanted ads in the Record Eagle and on the MRWA website to see if we could get any new applicants.
- e) **Police Department:** The Griffith family donated body cameras and they have dealt with a couple of issues at the campground.
- f) **Planning Commission:** Nothing presented.

11. Closing Member/Public Comment:

- a) **Jean Seman:** Mrs. Seman asked Mr. Keiser when the historical society sign will be put up. Mr. Keiser explained that he sent an email a couple of weeks ago but has not heard anything back. He explained we are waiting on poles and the backing plates for the sign.

12. Adjourn: Meeting adjourned at 7:42 P.M.

Compiled by Cathy Odom
Minutes are subject to approval.

Approved: _____

Date: _____

