

# Village of Bellaire

## PARKS COMMITTEE

Tricia Drollinger, Chairperson

Patrick Boyd

Helen Schuckel

### COMMITTEE MEETING MINUTES

January 13, 2025

2:30 PM

I. **Call to Order:** The meeting was called to order at 2:32 PM

II. **Roll Call - Attendance**

**Present:** Patrick Boyd and Tricia Drollinger

**Absent:** Helen Schuckel

**Staff Present:** Bradley Keiser, DPW Supervisor; Angela St. Pierre, Clerk & Nora Stead, Treasurer.

**Public Present:** None

III. **Approval of Agenda:** The agenda was approved as amended with the addition of new items a) Craven Campground Sites, and b) Ice Rink.

**Motion by Boyd, seconded by Drollinger, to approve the agenda as amended. Motion Passed by unanimous voice vote.**

IV. **Approval of Minutes – January 22, 2024:** The minutes of the January 22, 2024 meeting were approved as presented.

**Motion by Drollinger, seconded by Boyd, to approve the minutes of the January 22, 2024 meeting as presented. Motion Passed by unanimous voice vote.**

V. **Conflict of Interest:** None presented.

VI. **Public Comment:** None presented.

VII. **Old Business:** None presented.

VIII. **New Business**

- a. **Craven Campground Sites:** Chairperson Drollinger would like to distinguish where each site is as the Craven campground. She is recommending poles added with a rope fence for marking the sites. Logs on the edge of sites were also suggested. It was discussed the best way to mark the sites that would not cause issues with mowing and when people share adjacent sites.

**Motion by Drollinger, seconded by Boyd to mark all the sites on the pavement with paint indicating site number with arrows, add a post indicating site number on each site, and add a rope fence along the back of the sites. Motion passed by unanimous voice vote.**

Mr. Keiser would like to look into budget numbers for replacing electrical on the sites. This would not be something that would happen this coming summer but would like to look into the pricing. He would also like to look into advertising the Craven campground as revenues for the campground are down. Chairperson Drollinger would like to look into making reservations for the campground. It was mentioned that a DPW staff member who holds the “on call” phone would be tasked with checking the campground on the weekends for compliance with check-in/check-out times. It was also discussed hiring back the cleaning person for all of the park bathrooms and the village offices.

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Mr. Keiser then spoke on adding a dock at the campground in addition to the fishing piers. He would like to look into pricing on adding the dock.

**No action was taken.**

- b. **Ice Rink:** Chairperson Drollinger asked if the ice rink was still possible this winter. Mr. Keiser stated that they have lost the volunteers who set up the ice rink. Mr. Keiser has already asked some people to volunteer for next year and has some things in the works for possibly having the ice rink next winter. On the topic of the ice rink, Mr. Keiser spoke with someone on the skate park equipment at Richardi Park. That person would like to have the skate park equipment removed and burned because the equipment would need another coat of varnish. It was discussed that people still use this equipment and if it can be refinished to do so and keep it in the park. On the topic of Richardi Park, member Boyd asked about the refinishing of the basketball and tennis courts that was budgeted for last year. Mr. Keiser explained that a project at Craven was more expensive than expected, which took money from the resurfacing project and that the updated budget was not provided until roughly one month ago showing where the parks budget stood. He did not want to spend money that was not budgeted. There was a general discussion on grant writing and the possibility of advertising help for grant writing. It was mentioned that not much needs to be addressed at the soccer park. Member Boyd mentioned that he would like to look into doing a dog park at the little league field. It was determined to look into regulations regarding a dog park and discuss it further at the next meeting. Member Boyd asked about Holiday acres park access to the walking path. Mr. Keiser is still diving into doing that access and will provide more information at a later date.

**No action was taken.**

- c. **FY 2024-25 Budget:** Chairperson Drollinger suggested discussing this at the next meeting.

**No action was taken.**

- IX. **Correspondence/Reports:** None presented.
- X. **Member/Public Comment:** None presented.
- XI. **Adjourn:** The meeting adjourned at 3:11 PM.

Minutes compiled by:  
Angela St. Pierre, Clerk

**Minutes are subject to approval.**

Approved: \_\_\_\_\_

Date: \_\_\_\_\_