

Village of Bellaire

ADMINISTRATION & PERSONNEL COMMITTEE

Dan Bennett, Chairman

Dave Ciganick

Bryan Hardy

COMMITTEE MEETING MINUTES

January 30, 2024

2:00 PM

I. Call to Order: Meeting was called to order at 2:00 PM.

II. Roll Call - Attendance:

Present: Dave Ciganick, Bryan Hardy, and Dan Bennett

Absent: None

Staff Present: Nicole Essad, Clerk; Nora Stead, Treasurer; Bradley Kieser, DPW Supervisor; & Bill Drollinger, Police Chief

Public Present: None

III. Approval of Agenda: The agenda was approved as presented.

Motion by Ciganick, seconded by Hardy to approve the agenda as presented. Motion Passed by unanimous voice vote.

IV. Approval of Minutes – November 21, 2023 & November 28, 2023: The approval of the minutes of the November 21, 2023 meeting and the November 28, 2023 meeting were approved as presented.

Motion by Bennett, seconded by Hardy to approve the minutes of the November 21, 2023 meeting and the November 28, 2023 meeting as presented. Motion Passed by unanimous voice vote.

V. Conflict of Interest: None presented.

VI. Public Comment: None presented.

VII. Old Business: None presented.

VIII. New Business

- a. BCBS Rates:** It was noted that the insurance agent compiled multiple health insurance options, and the current health insurance with the new raised rates was included in the proposed budget. A general discussion was held regarding health insurance providers and rates. A general discussion was also held about paying for the increase in rates.

Motion by Ciganick, seconded by Hardy to recommend to the Village Council to stay with the same health insurance policy. Motion Passed by unanimous voice vote.

A general discussion was held about total compensation, and having the Village cover the increase in the rates. It was noted that increasing the option in lieu of health insurance could benefit the Village by having employees opt out of the health insurance.

Motion by Ciganick, seconded by Hardy to recommend to the Village Council to pay the full increase of the health insurance rates. Motion Passed by unanimous voice vote.

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- b. **Wage Scale/Cost of Living:** It was noted that the Village in past has used the greater of the December-December Consumer Price Index or the consumer price index less food and energy for the Midwest Region. The December 2022 – December 2023 CPI was 3.2% and CPI less food and energy was 4.1%.

Motion by Ciganick, seconded by Hardy to recommend to the Village Council to approve the 4.1% cost of living increase for 2024-25 wage scale. Motion Passed by unanimous voice vote.

Motion by Ciganick, seconded by Hardy to recommend to the Village Council to reinstate meeting pay for Council & staff for the 2024-25 fiscal year. Motion Passed by unanimous voice vote.

- c. **FY 2024-25 Budget:** The proposed budget for the 2024-25 Fiscal Year was discussed. Some items, like Village Hall, and Parks bathroom cleaning, were put back into the budget. It was noted that the proposed 2024-25 General Fund Budget was proposed to bring in more revenue than its proposed expenditures. It was noted that a new F550 needs to be purchased. A general discussion was held regarding the proposed budgets for all the other funds.

Motion by Ciganick, seconded by Hardy to recommend to the Village Council to have cleaning of Village Hall and Parks. Motion Passed by unanimous voice vote.

Motion by Ciganick, seconded by Hardy to recommend to the Village Council to approve the budget with the adjustments for fiscal year 2024-25. Motion Passed by unanimous voice vote.

IX. Correspondence/Reports: None presented.

X. Member/Public Comment: DPW Supervisor Keiser stated that the contractor for the dugouts is having some issues, and a not so nice conversation was had about him finishing it soon. It was noted that the Village may need to get a different contractor to finish the job.

XI. Adjourn: The meeting was adjourned at 3:27 PM to the call of the chair.

Minutes compiled by: Nicole E. Essad, Clerk

Minutes are subject to approval.

Approved: _____ Date: _____