

Village of Bellaire

STREETS AND MOTOR POOL COMMITTEE

Dave Ciganick, Chairman

Bryan Hardy

Eldon McPherson

COMMITTEE MEETING MINUTES

December 10, 2018

7:30 a.m.

1. **Call to Order:** Chairman Ciganick called the meeting to order at 7:31 a.m.
2. **Attendance**
 - Present:** Chairman Ciganick, Trustee Hardy and Trustee McPherson
 - Absent:** None
 - Staff Present:** Lori Luckett, Clerk and Bradley Keiser, DPW Supervisor
3. **Approval of Agenda:** The agenda was approved.

Motion by Trustee Hardy, seconded by Trustee McPherson, to approve the agenda as presented. Motion carried by unanimous voice vote.
4. **Approval of Minutes:** The minutes of the April 27, 2018 meeting were approved.

Motion by Trustee McPherson, seconded by Trustee Hardy to approve the minutes of April 27, 2018 as presented. Motion carried by unanimous voice vote.
5. **Public Comment on Agenda Items:** None presented.
6. **Old Business:** None presented.
7. **New Business:**
 - a) **2019-2020 Budget Items:** Chairman Ciganick inquired about DPW Supervisor Keiser's familiarity with the budget process. Supervisor Keiser explained that his predecessor had provided some information. He was also getting information from Treasurer Odom. DPW Supervisor began by reviewing a list of projects with cost projections and some quotes. He explained that street and crosswalk painting had not been for years. Chairman Ciganick asked about M-88. Supervisor Keiser explained that MDOT was responsible for street and crosswalk painting along M-88. Painting designated parking expenses would be at the village's expense and would have to be done by an approved MDOT contractor. Supervisor Keiser has been waiting for MDOT to provide the approved parking layout for the downtown. According to Supervisor Keiser rules, addressing parking distances from crosswalks and corners have changed. The village would lose 50 feet of parking space each side of the crosswalks if parking spots were designated. Corners of intersections require 35 feet each side. MDOT recommends a fog line downtown that would separate the roadway from the parking lane. The yellow curb line is the width of the crosswalk without designated parking spots. Chairman Ciganick calculated that painting designated parking spaces would cost the village 14-car spots. Supervisor Keiser reported that he has already requested that MDOT paint the fog lines next year. There was agreement that painting the fog line was preferable to painting designated parking spaces. A motion to recommend this to village council was made and supported.

Motion by Trustee Hardy, seconded by Trustee McPherson to recommend to village council that MDOT paint the fog line and that the village not paint parking spots in the downtown area. Motion carried by unanimous voice vote.

Budget discussion continued. Supervisor Keiser had met with Chief Drollinger about streets lines and crosswalks to be painted in 2019. PK Contracting provided a quote of \$5607 for the work. The quote was less than expected. The painting can be done in May 2019. If projects for Antrim County and the village can be done at the time, the price may be less. A section of fog line on West Forest Home may be reimbursed by Antrim County. Trustee McPherson asked about a new crosswalk down by the credit union to accommodate traffic from the senior apartments. He noted that he had spoken with Chief Drollinger about it. Sidewalks along the south side would have to be engineered so that a crosswalk could be added to M-88. Supervisor Keiser will speak with Chief Drollinger. Lighting along M-88 has been upgraded with LED bulbs. Supervisor Keiser continued with budget items including \$24,200 for sidewalk repairs identified in the sidewalk assessment; the removal and replacement of the concrete slab under the drinking fountain. The steel has been ordered and already paid for. This reduces the sidewalk repairs to \$23,700. Dust control measures on gravel roads within the village have not been done for years. Supervisor Keiser is waiting for a firm quote; three quotes were requested. The quote provided is on the high side and only one contractor has responded. Repaving of Broad Street was discussed. Two quotes have been received. One of the companies provided the quote in the section format as requested. There was discussion about the project total and proposed sections. The Reith-Riley engineer will do a rate study on Broad Street to determine the materials used and whether it is more effective to do the road all at once. Supervisor Keiser's concern is not knowing the DEQ requirements for waterline replacement. He does not want to spend money on road repair only to tear roads up for waterline replacement. Chairman Ciganick requested a re-quotes on the cost to pave Broad Street from Bridge to Maple. It is hoped that the DEQ approved line replacement plan will be done ready by March. Service truck replacement has been approved but needs to go into the budget. The new service truck will cost \$3000 more than the sale of the used. The new truck will be an F-250. A replacement for the former supervisor's truck will cost \$28,500. Additional budget items included lighting replaced in the DPW garage, a new computer (\$1200), and repainting of the walls and floors in the DPW office (\$600). An amount for salt barn repairs could be budgeted in capital outlay. Chairman Ciganick requested that all of the budget requests including paving from Bridge Street to Maple be included in the budget. The committee will meet a second time to review the budget. Trustee Hardy expressed appreciation for Supervisor Keiser's budget preparation.

8. **Discussion Items:** None presented.
9. **Communications/Informational:** None presented.
10. **Member/Public Comment:** None presented.
11. **Adjournment:** Meeting adjourned at 8:18 a.m.

Compiled by Lori Lockett, Clerk
Minutes Subject to Approval

Approved: _____

Date: _____