

Village of Bellaire

ADMINISTRATION & PERSONNEL COMMITTEE

Dan Bennett, Chairperson

Eldon McPherson

Bryan Hardy

Posted: February 12, 2025 at 8:30 AM

COMMITTEE MEETING MINUTES

February 3, 2025

1:00 PM

I. Call to Order: The meeting was called to order at 1:09 PM

II. Roll Call - Attendance

Present: Dan Bennett, Eldon McPherson, Bryan Hardy

Absent:

Staff Present: Bradley Keiser, DPW Supervisor; Angela St. Pierre, Clerk & Nora Stead, Treasurer.

Public Present: None

III. Approval of Agenda: The agenda was approved as presented.

Motion by McPherson, seconded by Hardy, to approve the agenda as presented. Motion Passed by unanimous voice vote.

IV. Approval of Minutes – January 15, 2025: The minutes of the January 15, 2025 meeting were approved as amended with the addition of “accept the 3.3% cost of living increase” in the motion on new business agenda item a.

Motion by Hardy, seconded by McPherson, to approve the minutes of the January 15, 2025 meeting as amended. Motion Passed by unanimous voice vote.

V. Conflict of Interest: None presented.

VI. Public Comment: None presented.

VII. Old Business: None presented.

VIII. New Business

- a. Social Media Policy Review:** A general discussion was held concerning what needs to be updated with the policy. It was discussed to have the department heads meet with President Pro Tempore Bryan Hardy to review all personnel documents such as social media policy and employee handbooks. It was mentioned that the social media policy could possibly be a section in the employee handbooks. Once the documents have been reviewed, they can be handed over to the Villages Attorney for review before finalizing. It was discussed and determined to turn off comments and reviews for the Villages Facebook page the same as the Antrim County Road Commission due to the large amounts of negative comments on the page. The Villages Attorney was discussed again pending his retirement. Mrs. St. Pierre did contact local municipalities about who they use for their attorney and has provided that list in the February 5th Village Council meeting packets. McPherson asked if the clerk could contact those on that list to see if they are willing to take us on as a client and get pricing from them and she said she would try to get that information from them before the meeting.

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No action was taken.

- b. FY 2025-26 Budget:** The budget was reviewed and discussed section by section. Mr. Keiser stated that the downtown streetlights will need to be evaluated in the near future. They recently had another streetlight fall over and we cannot order the same poles anymore. The current ones were put in around 1987. Mr. Keiser mentioned that the Village may need to start putting away some money for replacing these poles in the next few years. Member Hardy mentioned that he would like to see lights strung across the street from building to building but knows that is not possible. Mr. Keiser mentioned that the DDA was previously willing to pay to put in taller light posts to hang lights across the streets. Hardy asked that we contact the DDA to see if they could come up with some sort of proposal for the lights downtown. Discussion on the light posts continued. The budget was discussed further. A microphone and speaker system was discussed for the council room.

Motion by McPherson, seconded by Bennett to recommend to Council to order a microphone and speaker system for the council room. Motion carried by voice vote.

- IX. Correspondence/Reports:** None presented.
- X. Member/Public Comment:** None presented.
- XI. Adjourn:** The meeting adjourned at 2:04 PM.

Minutes compiled by:
Angela St. Pierre, Clerk

Minutes are subject to approval.

Approved: _____

Date: _____