

# Village of Bellaire

## PARKS COMMITTEE

Tricia Drollinger, Chairperson

Patrick Boyd

Helen Schuckel

### COMMITTEE MEETING MINUTES

September 26, 2022  
7:00 PM

**I. Call to Order:** The meeting was called to order at 7:00 PM

**II. Roll Call - Attendance**

**Present:** Patrick Boyd, Helen Schuckel, and Tricia Drollinger

**Absent:** None

**Staff Present:** Bradley Keiser, DPW Supervisor; Cathy Odom, Treasurer; and Nicole Essad, Clerk

**Public Present:** Jeff Hebden, Terry Smith, and Dean Crandall

**III. Approval of Agenda:** The agenda was approved as presented.

**Motion by Boyd, seconded Schuckel to approve the agenda as presented. Motion Passed by unanimous voice vote.**

**IV. Approval of Minutes – July 19, 2022:** The minutes of the July 19, 2022 meeting were approved as presented.

**Motion by Schuckel, seconded by Boyd to approve the minutes of the July 19, 2022 meeting as presented. Motion Passed by unanimous voice vote.**

**V. Conflict of Interest:** None presented.

**VI. Public Comment:** None presented.

**VII. Old Business:**

- a. Craven Park Ballfield Update:** DPW Supervisor Keiser stated that the fences are going up. He stated that the girls' field is completely fenced, and the backstop poles are up on all fields. He stated that the fence company told him and Trustee Ciganick that the fences would be done by the end of September. DPW Supervisor Keiser stated that the grass is growing. Mr. Jeff Hebden stated that the scoreboards are paid for and ordered. He stated Lamina is working on getting the I-beams to mount them on and the wire for them has been run. He stated that the scoreboards probably would not be mounted until late November or early spring. He stated that there are banners ready to be hung on the fences in the Spring. He stated that 17 businesses paid for the banners, but he plans to re-launch the program again in the Spring. He stated that we could plan to fundraise for the Concession stand/restroom building, and lighting. He stated that a plan needs to be in place on what exactly needs to be done and how much needs to be raised. DPW Supervisor Keiser stated that he received some round numbers on dugouts, and he presented them to the potential donor. He stated that the issue is that the person that was interested in to do it, is now not taking calls from him or Mr. Hebden. DPW Supervisor Keiser stated that now they cannot find anyone to lay the blocks. Mr. Hebden stated that the area

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block layers are retired, but they would volunteer to do the flat work, just not the walls. DPW Supervisor Keiser is still calling people about it. Chairperson Drollinger asked if the fields will be ready for next year. DPW Supervisor Keiser stated that he does not see why they would not be. He stated that the grass is coming in well. Mr. Hebden stated that the fields will be ready for play, it is just some of the support things that are not done. General discussion was held about the old batting cages and building new ones. DPW Supervisor Keiser stated that water is ran to behind the backstops and as soon as the chain link fence is done the DPW will put the fence back up near the parking areas.

### VIII. New Business

- a. **Richardi Park Improvement Plan Proposal:** Mr. Terry Smith explained that Williams and Works sent a proposal over for the Village to review and decide if that is the route it wants to go. Clerk Essad explained that the proposal has two items on it, the Richardi Park design plan, and a separate item to help with the overall Parks and Recreation Plan. She stated that the total cost for the Richardi Park design plan is \$22,765, which includes community open houses to gain public input and a drone survey. She stated that the total cost to help with the Parks and Recreation Plan would be \$17,700 on top of the other cost. She stated that the Parks and Recreations Plan is almost done. Trustee Boyd asked is the Township is still good to pay for the plan. Mr. Terry Smith stated that they are prepared to fund that portion of it or all of it. He stated that he did not know where the Village was with the Parks and Recreation Plan, which is why it was included. Chairperson Drollinger stated that then the Village will just go with the Richardi Park design Plan at a cost of \$22,765. General discussion was held about the drone survey and the process that Williams and Works does based upon Forest Home Township experience.

**Motion by Boyd, seconded by Drollinger to recommend to Village Council to approve Williams & Works to do a Richardi Park Design Plan contingent on Forest Home Township paying for it at a cost of \$22,765. Motion passed by unanimous voice vote.**

- b. **Parks and Recreation Plan:** General discussion was held about the survey results. Chairperson Drollinger stated that there was quite a bit of interest on connecting Holiday Park to the walking path. DPW Supervisor Keiser stated that he saw a slash pad quite a bit and a dog park. Chairperson Drollinger stated that only 8 people wanted to see improvements at the soccer park. DPW Supervisor Keiser stated that the thing he hears the most about improving the soccer park is adding bathrooms. He stated that the power and water/sewer is there. Mr. Smith stated that the soccer park is a great asset and gets used a lot during the two seasons. Chairperson Drollinger asked about the trails at Craven Park. DPW Supervisor Keiser stated that there is an unspoken agreement with the Conservation District: The Village plows their parking lot, and they take care of the trails. Trustee Boyd stated that those trails have had a lot of work done to them, such as put wood chips down, added benches and fixed bridges. Chairperson Drollinger stated that there were only 8 people in the surveys saying no to improvements at Richardi Park. Mr. Smith stated that the township received a lot of comments about why they were doing the Meadows and not Richardi Park. Chairperson Drollinger stated

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that the skate park is an item that people want, and about 2/3 people wanted a slash pad. She stated that people commented that they wanted a dog park at Craven. DPW Supervisor Keiser stated that the Village does not need a dog park. Chairperson Drollinger stated that more than half of the people wanted biking on the peninsula in Richardi. She stated that people did not want to rearrange the entire park. She stated that the dog park idea was about 50/50. General discussion was held about how Williams and Works will help with ideas about how to arrange the park and not leave giant slabs of concrete behind. Chairperson Drollinger stated that a couple people wanted lifeguards. She stated that people commented that the fencing is an eyesore, and everything needs to be updated. General discussion was held about how Williams and Works will take all of this information for Richardi Park and put it together as a comprehensive whole for the park.

Chairperson Drollinger stated that the other thing that needs to be discussed is the Woodenware Park. She stated that she and DPW Supervisor Keiser did a walk through, and she thought it was dangerous. She stated that there are pieces that need to be pulled out of there, and the fences are a mess. General discussion was held about removing the Fire Truck, Monster Truck, and slide, while moving the school bus and leveling other pieces of equipment. DPW Supervisor Keiser suggested that the Village auction off the pieces once removed and putting the new slide in the budget for next year. General discussion was held about blocking off the top of the play structure once the slide was removed and if a new slide should be put on the play structure that will eventually be removed.

**Motion by Drollinger, seconded by Boyd to recommend to Village Council to remove the Fire Truck and Monster Truck and Slide from the play structure at the Woodenware Park, and to auction off the Fire Truck and Monster Truck. Motion passed by unanimous voice vote.**

General Discussion was held about the next meeting date and time, along with what the next steps would be for the Parks and Recreation Plan.

- IX. Correspondence/Reports:** DPW Supervisor Keiser stated that the kayak launch will be done this fall. He stated that Captains Choice will honor the original price and install it. He stated that it will be permeate.
- X. Member/Public Comment:** Mr. Smith asked what the Council decided on taking over maintenance of the soccer park road if the Township were to pave it. Clerk Essad stated that the Council took no action on it. Mr. Smith stated that he will need an action taken so he can go back to the County with that information.

Mr. Dean Crandall stated that Williams and Works brings a lot to the table from other projects, and he hopes that the Village gets rid of as much stuff in Richardi Park as it can. Chairperson Drollinger stated that the Village would be in trouble if it got rid of the merry-go-round. Trustee Boys stated that the Bee and the Tuna cannot go because they got repainted. Mr. Crandall stated that there is so much fencing around there and it is ugly. General discussion was held about the fence around Richardi Park and the appearance along the road.

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**XI. Adjourn:** The meeting was adjourned at 7:44 PM to the call of the chair.

Minutes compiled by:  
Nicole E. Essad, Clerk

**Minutes are subject to approval.**

**Approved:** \_\_\_\_\_

**Date:** \_\_\_\_\_