

Village of Bellaire

PARKS COMMITTEE

Tricia Drollinger, Chairperson

Patrick Boyd

Helen Schuckel

COMMITTEE MEETING MINUTES

July 19, 2022

6:00 PM

I. Call to Order: The meeting was called to order at 6:00 PM

II. Roll Call - Attendance

Present: Patrick Boyd, Helen Schuckel, and Tricia Drollinger

Absent: None

Staff Present: Bradley Keiser, DPW Supervisor; and Cathy Odom, Treasurer

Public Present: Deanna Jardee

III. Approval of Agenda: The agenda was approved as presented.

Motion by Boyd, seconded Schuckel to approve the agenda as presented. Motion Passed by unanimous voice vote.

IV. Approval of Minutes – June 28, 2022: The minutes of the June 28, 2022 meeting were approved as presented.

Motion by Boyd, seconded by Schuckel to approve the minutes of the June 28, 2022 meeting as presented. Motion Passed by unanimous voice vote.

V. Conflict of Interest: None presented.

VI. Public Comment: None presented.

VII. Old Business: None presented.

VIII. New Business

- a. **Kayak Launch:** DPW Supervisor Keiser explained that the quote from Captain's Choice Marine includes installation, and room to expand, if needed. He stated that Polydock makes it, and there would be one dock at this time with a bench at the end. It would hold up to a 16 or 17-foot kayak. There was a video presented on the type of dock it is. DPW Supervisor Keiser stated that there is one component to order but it is in stock, and it should be here within a week. Treasurer Odom stated that there was \$9,095 in the kayak CD and the quote is \$13,555. She stated that the rest of money could be taken out of the Transportation Station CD. She also stated that this is an unbudgeted item which comes out of the General Fund and the General Fund -Fund Balance is already tight. Chairperson Drollinger stated that it will temporarily come out of the General Fund, and then it will come out of the money the Village has set aside. Treasurer Odom stated that is not how it works. She stated that the money in the CDs is already accounted for, it is not additional revenue. Chairperson Drollinger stated that money was supposed to be set aside. Treasurer Odom stated that it is set aside, but it is not additional revenue, it is revenue that has already been account for. Treasurer Odom explained that the

Village of Bellaire

PARKS COMMITTEE

Tricia Drollinger, Chairperson

Patrick Boyd

Helen Schuckel

expense of this project is an unbudgeted expense and that will mean that fund balance is used to balance the budget.

Deanna Jardee stated that Paddle Antrim is glad the Village is moving forward with a kayak launch but that this type of dock is not a universal kayak launch. General discussion was held about the cost of a universal launch versus this system and what the Village could afford, and what could happen in the future.

Motion by Boyd, seconded by Schuckel to recommend to the Village Council to approve the purchase of the Kayak dock from Captain's Choice Marine, and to use the funds set aside for Transportation Station for the balance of the purchase. Motion Passed by unanimous voice vote.

IX. Correspondence/Reports: DPW Supervisor Keiser gave an update on the fence at Crave Park. He stated that it should be done by the end of August. He also stated that there were bids turned in for the irrigation installation, and that seed should be down by the middle of September so that the fields can be played on in the Spring. He will be meeting with Mr. Hebden on Monday.

X. Member/Public Comment: None presented.

XI. Adjourn: The meeting was adjourned at 6:16 PM to the call of the chair.

Minutes compiled by:
Nicole E. Essad, Clerk

Minutes are subject to approval.

Approved: _____

Date: _____