

Village of Bellaire

PARKS COMMITTEE

Tricia Drollinger, Chairperson

Patrick Boyd

Helen Schuckel

COMMITTEE MEETING MINUTES

February 18, 2021

2:30 PM

I. Call to Order: The meeting was called to order at 2:34 PM.

II. Roll Call - Attendance

Present: Patrick Boyd, Helen Schuckel, and Tricia Drollinger

Absent: None

Staff Present: Cathy Odom, Treasurer; Nicole Essad, Clerk; and Bradley Keiser DPW Supervisor

III. Approval of Agenda: The agenda was approved with the addition of item b under New Business: Glacial Hills Letter of Support.

Motion by Schuckel, seconded by Boyd to approve the agenda as amended. Motion Passed by unanimous voice vote.

IV. Approval of Minutes - November 16, 2020: The minutes of the November 16, 2020 meeting were approved as presented.

Motion by Drollinger, seconded by Schuckel to approve the minutes of the November 16, 2020 meeting as presented. Motion Passed by unanimous voice vote.

V. Conflict of Interest: None presented.

VI. Public Comment: None presented.

VII. Old Business

- a. Craven Park Improvements:** Chairperson Drollinger asked the status of this item. Clerk Essad explained that currently the Village is looking for funding. Mr. Hebden, with his fundraising company, emailed that he was in full support of the proposed improvements to Craven Park; and that these were long overdue. Trustee Boyd stated that the group who raised money for the football score board still has some money left for the ballparks. Chairperson Drollinger asked about doing a raffle for fundraising. DPW Supervisor Keiser stated the School is interested and is at the point where it wants to see money put into Craven Park ball field or it will build its own ballfields. He stated that Mr. Hebden has gone to the school board and the athletic boosters and has their support to go after this project. DPW Supervisor Keiser also stated that this project would remove the little league fields that are on County property, because it

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would include little league fields at Craven Park. He stated that he is asking this Committee to give staff permission to work with Mr. Hebden and the School to fundraise and see how much money can be raised. He stated that although there would be some savings if it could be done in one phase, but he was not sure if it was possible to do everything in one phase. He wants to look at the project as a whole, but break the costs down separately, because the School wants to put money into the Ballfields, not the campground expansion. Chairperson Drollinger stated that the Village wants to revamp the campground as well, but the entire project is extremely expensive, unless there were donations. DPW Supervisor Keiser stated that he talked to local contractors that stated that they would be able to help with this project. He stated that the numbers are the probable costs, but in a small town like Bellaire, there are people willing to help out. Chairperson Drollinger stated that then we need to publicize this project to get people to help. DPW Supervisor Keiser stated that that is where Mr. Hebden would come in.

Motion by Boyd, seconded by Drollinger to recommend to Village Council to allow staff to work with the appropriate consultants to move forward with the Crave Park Improvements and explore funding options. Motion Passed by unanimous voice vote.

Chairperson Drollinger wants to schedule a meeting with Mr. Hebden to talk about the fundraising for Craven Park Improvements. DPW Supervisor Keiser stated that a brain storming session would be good. Chairperson Drollinger wanted it to be a meeting open to the public. She stated that a work session would be good. General discussion was held about when to have the work session. Chairperson Drollinger suggested April 14, 2021 at 7:00 PM in person.

I. New Business

- a. Parks and Recreation Plan 2023-2028:** Clerk Essad explained that she wanted this Committee to think about overall goals for the parks of the Village. She stated that this would only include parks within the Village limits. She stated that there are about 8 parks and recreation areas within the Village. She further stated that there are projects that are on-going, that will need to be prioritized, and projects that are further in the future. She emailed the Committee the current Parks and Rec plan. She would like to it to be clearer about what the goals and steps are to reach those goals. General discussion was held about ideas/goals/projects for the parks. Staff will be working on this plan. Clerk Essad also stated that a survey to the residents about the parks will be sent out as well.
- b. Glacial Hills Letter of Support:** Trustee Boyd stated there is a request from Glacial Hills for a letter of support for a grant to purchase property on the edge of the Village

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that would allow Glacial Hills to connect closer to town. He also stated that Glacial Hills would need to use the Village property for an easement. General discussion was held about what property would be purchased and where on the Village property the easement would be needed.

Motion by Drollinger, seconded by Schuckel to recommend to Village Council to sign a letter of support for Glacial Hills. Motion Passed by unanimous voice vote.

II. Correspondence/Reports: None presented.

III. Member/Public Comment: None presented.

IV. Adjourn: The meeting was adjourned at 3:26 PM to the call of the chair.

Minutes compiled by:
Nicole E. Essad, Clerk

Minutes are subject to approval.

Approved: _____

Date: _____