

Village of Bellaire

PARKS COMMITTEE

Tricia Drollinger, Chairperson

Patrick Boyd

Helen Schuckel

COMMITTEE MEETING MINUTES

June 28, 2022

6:00 PM

I. Call to Order: The meeting was called to order at 6:01 PM

II. Roll Call - Attendance

Present: Patrick Boyd, Helen Schuckel, and Tricia Drollinger

Absent: None

Staff Present: Bradley Keiser, DPW Supervisor; Nicole Essad, Clerk; and Cathy Odom, Treasurer

Public Present: Terry Smith, Dean Crandall, Ron Damer, Mike Sizen, Sue Ring, Raven Weaver, and Clayton Gorno.

III. Approval of Agenda: The agenda was approved as amended to add under New Business: c. Group Reservation at Craven Park; d. Ice Rink; e. Craven Park Clean Up; and f. Richardi Park Improvements.

Motion by Boyd, seconded Schuckel to approve the agenda as amended. Motion Passed by unanimous voice vote.

IV. Approval of Minutes – May 11, 2022: The minutes of the May 11, 2022 meeting were approved as presented.

Motion by Schuckel, seconded by Boyd to approve the minutes of the May 11, 2022 meeting as presented. Motion Passed by unanimous voice vote.

V. Conflict of Interest: None presented.

VI. Public Comment: Sue Ring stated that she was sad at the loss of all the cedar trees that were taken down at Richardi Park. She did not think that all of them had to be taken down.

VII. Old Business

- a. Craven Park Ballfields Update:** DPW Supervisor Keiser stated that the cement for the poles for the fence was delayed. He was told that the cement would be there last week, but it did not show up, and he has been calling the fence company to see why the delay. He also stated that he had a quote from Mr. Castle to do irrigation. DPW Supervisor Keiser stated that he had a materials list from Site-One with a cost of \$17,476.56. He would like to buy the material from Site-One and put the installation out for bid. General discussion was held about what should happen.

Motion by Drollinger, seconded by Boyd to recommend to Village Council to accept the quote of \$17,476.56 from site one, and put installation out for bids. Motion Passed by unanimous voice vote.

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DPW Supervisor Keiser stated that the score boards had been order but would not be here until November. He also talked to Shannon Patton, who is a part of the PTO, about fundraising efforts. DPW Supervisor Keiser would like to talk with Mr. Hebden about hard numbers to try to fundraise for dugouts and bleachers.

VIII. New Business

- a. **Richard Park – Trees/Storm Damage Clean up:** Chairperson Drollinger explained that the cedar trees were a mess, and a gentlemen offered to clean up the trees for free if he could take them. She stated that herself and DPW Supervisor Keiser looked at the trees and she thought that 9/10 of the trees were falling or dying. DPW Supervisor Keiser stated that he thought there was one cluster that should have been saved, but there was a lot that were hollowed out and dead at the top. Trustee Boyd asked if the trees were that bad, why was it not addressed last year, and if they were do bad then why was the gentlemen wanting them. He agreed that broken storm damage had to be removed, but not the other trees. He stated that should have been presented at a meeting of the Committee and/or Council. Trustee Boyd stated that he had gotten many complaints about the trees. General discussion was held about the removal of the good trees not being discussed at a meeting. Raven Weaver stated that a park is not a park without shade, and that it takes a lifetime to grow a forest. Ron Damer asked if the people who took the trees were licensed and insured. Chairperson Drollinger stated that they were. Sue Ring asked if there would be a plan going forward so that this does not happen again. DPW Supervisor Keiser stated that the DPW did not do it. He stated that the gentlemen contacted him, and DPW Supervisor Keiser got him in touch with Chairperson Drollinger, who then gave the ok to proceed. DPW Supervisor Keiser stated that he is having dirt brought in from Craven to level out that area. Chairperson Drollinger stated that there should have been a Parks meeting at a minimum. She stated that was her mistake and she apologizes. She also stated that we can plant new trees so that we can see the monument again. General discussion was held about new trees being plants and a possibility of a tree grant. Trustee Boyd stated that the storm damage should have been cleaned up and a meeting held about the other trees being removed and lining up a tree grant prior to removing the trees. General discussion was held about a policy to be put in place about storm clean up.

Trustee Boyd stated that Mike and Teresa Mooney would like to donate to replace, repair, restore the merry-go-round. General discussion was held about the merry-go-round, and if it can be repair versus replaced completely.

- b. **Craven Park Rentals:** Mike Sizen wanted to know if the Fair Board could rent the Fair Grounds and charge a fee. Currently, the Village charges a \$50 fee for the pavilion, \$25 fee for the bathhouse, and a \$25 refundable deposit for cleaning of the bathhouse. He stated that all the building besides the bathhouse is the Fair Boards. He was wondering if the Fair Board could rent the area for events and possibly split the fee with the Village. General discussion was had about scheduling and fee structures, and types of events. DPW Supervisor Keiser stated that the water is not metered, and the DPW will have to mow the area more often if there are more events there. General discussion was held about the water meters and cost of mowing more. Chairperson Drollinger stated that once the Fair Board has a more solid idea of the fees,

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and who would be the contact person to coordinate the scheduling with the Village Offices, then come back to the Parks Committee for further discussion.

- c. **Group Reservation at Craven:** The Antrim County Fair is the weekend that the group wanted the reservation which means that the group reservation could not be done. This was not discussed further.
- d. **Ice Rink:** Chairperson Drollinger was approached by Bob Rodriguez, who told her that he was disappointed in how things went last year. He never heard from the DPW maybe once or twice. DPW Supervisor Keiser stated that he offered to volunteer to help set up, and the day the DPW set up he was not available. DPW Supervisor Keiser stated that the DPW put the shovels down there that they wanted and the DPW heated it up to smooth it out and kept putting water on it. He stated there was not much more to do after that, except to shovel. Chairperson Drollinger stated that this year the ice rink will be moved to the old spot. General discussion was held about why it is being moved back to the old spot. DPW Supervisor Keiser stated that the ice rink was uneven this year, and it was possible it was not advertised enough, as many people did not know about it. Chairperson Drollinger asked if the Village could ask Mr. Rodriguez to be in charge of cleaning it. General discussion was held about how uneven the tennis court is.

Motion by Boyd, seconded by Drollinger to recommend to Village Council to allow Bob Rodriguez to maintain the ice rink. Motion Passed by unanimous voice vote.

- e. **Craven Park Clean Up:** Chairperson Drollinger asked about the big tree at Craven. DPW Supervisor Keiser stated that it is on Ron Robinson's list to remove. He stated that Ron and Ralph are getting quotes on those. She also stated that the hose at the dump station needed to be fixed. DPW Supervisor Keiser stated that he thought that it was fixed already but he will double check. He also stated that once the boardwalk is done this week, the DPW will be a Craven Park cleaning up storm damage.
- f. **Richardi Park Improvements:** Terry Smith stated DPW Supervisor Keiser reached out to GFA who is more engineers rather than civic planners. He also stated that he is waiting on a proposal from Williams and Works. Mr. Smith explained that initially there would be a walk through with people on the property. General discussion was held about how Williams and Works is working with Forest Home Township on the 38 acres they own outside of the Village. Mr. Smith stated that the township is willing to fund the planning of the improvements but what would go in the park would be up to the Village. DPW Supervisor Keiser stated that is the Township is willing to pay for the plan, then it is a no brainer. He also stated that the Village is currently working on updating the 5-year Parks and Recreation plan. Mr. Smith stated that he is still waiting for the proposal. Chairperson Drollinger asked about the kayak launch. General discussion was held about how many parks the Village has and how to update Richardi. DPW Supervisor Keiser stated that the strip of County land in Richardi Park needs to be taken care of. Dean Crandall stated that there needs to be some champions of the projects. Ms. Ring asked if the planners would know if something is a fad or if it will last. General

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discussion was held about how the planners would be able to put in anything the Village wanted and how things change over time.

IX. Correspondence/Reports: None presented.

X. Member/Public Comment: Chairperson Drollinger stated that there should be a free weekend at Craven Park Campground if the people are willing to clean up the camp sites. General discussion was held about when it should be, and the third weekend of April.

DPW Supervisor Keiser stated that a motorhome ran over a water spigot and the parts to fix it had to be fabricated.

Trustee Boyd stated that Glacial is still trying to figure out parking. He asked if the field where the old dump was would work. DPW Supervisor Keiser stated that a new drive off Orchard Hill Rd would be needed.

Mike Sizen asked if the ball fields will be ready for next spring. DPW Supervisor Keiser said that was the goal. General discussion was held about planting grass by end of August.

Ron Damer stated that he thought the long-range plan is a fantastic idea and he commiserates with the DPW for all that has happened. He asked about maintenance in Richardi as well.

XI. Adjourn: The meeting was adjourned at 7:31 PM to the call of the chair.

Minutes compiled by:
Nicole E. Essad, Clerk

Minutes are subject to approval.

Approved: _____

Date: _____