

Village of Bellaire

PARKS COMMITTEE

Benjamin Dominguez-Benner, Chairperson

Patrick Boyd

Helen Schuckel

Posted: 9/29/2026

COMMITTEE MEETING MINUTES

September 24th, 2026

2:30 PM

I. Call to Order: The meeting was called to order at 2:31 PM

II. Roll Call - Attendance

Present: Benjamin Dominguez-Benner, Helen Schuckel

Absent: Patrick Boyd

Staff Present: Angela St. Pierre, Clerk; Nora Stead, Treasurer.

III. Approval of Agenda: The agenda was approved as amended with addition under new business item C. Camp Host, and D. Camper Storage Policy.

Motion by Schuckel, seconded by Dominguez-Benner, to approve the agenda as amended. Motion carried by voice vote.

IV. Approval of Minutes – August 20, 2026: The minutes of the August 20, 2026 meeting were approved as presented.

Motion by Schuckel, seconded by Dominguez-Benner, to approve the minutes of the August 20, 2026 meeting as presented. Motion carried by voice vote.

V. Conflict of Interest: None presented.

VI. Public Comment: Kristin Bunte was present to speak on behalf of the Friends of Richardi Group and the old business item “Richardi Park Budget Spending” to give examples of equipment the group would like to see at the park.

VII. Unfinished Business

- a. **Richardi Park Budget Spending:** There is money left in the budget to spend on the Richardi Park project. The committee viewed and discussed equipment to purchase for the park. The committee put together four “packages” to put out for public opinion on what to purchase next. These “packages” and survey information will be posted at the park and at other public places for 4-6 weeks.

Motion by Schuckel, seconded by Dominguez-Benner, to approve the four packages for playground equipment for the public to vote on. Motion carried by voice vote.

Motion by Dominguez-Benner, seconded by Schuckel, that the committee will vote as to approve on what the public votes most for on the survey for the four packages that we are putting out for the public to vote upon for the additional equipment for Richardi because of our budget surplus. Motion carried by voice vote.

VIII. New Business

- a. **Ohio Street Boat Launch Dredging Inquiry:** A recent inquiry was brought before staff about dredging the Ohio Street boat launch to make docking easier. A general discussion was held about the costs to dredge. More information regarding dredging costs and permitting with the State was requested.

No action was taken.

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Tricia Drollinger, Chairperson

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- b. **Capital Improvement Plan:** A general discussion was held concerning the Capital Improvement Plan that is to be done during the budgeting process. The committee discussed a few projects that could be included in the plan such as updating the electrical at the campground, upgrading the kayak launch at Richardi Park, the walking bridge structure and possibilities of covering the bridge, power lines on the walking path bridge, and the walking path bridge south of town by the old ballfields. More information will be obtained for the next meeting to discussed in more detail the Capital Improvement Plan for the parks committee budget.

No action was taken.

- c. **Camp Host:** There have been concerns with the enforcement of the current camp host at Craven Campground. There have been several instances this season where the camp host did not enforce the policies and rules at the campground and in turn caused unfavorable camping experiences for campers and increased difficulty for staff. Specifically addressed by staff was the concern with needing a camp host at the campground at check-in and check-out times. It is being requested to post the position to see what other applicants will apply for next season.

Motion by Dominguez-Benner, seconded by Schuckel, to post the camp host position for next season at the earliest convenience. Motion carried by voice vote.

- d. **Camper Storage Policy:** The Village has a camper storage policy that was adopted in 2008 that has not been utilized. The Village does not have anywhere to store campers per this policy and it is being requested by staff to repeal this policy as it is not something that can be provided.

Motion by Schuckel, seconded by Dominguez-Benner, to recommend to council to discontinue the camper storage policy. Motion carried by voice vote.

- IX. **Correspondence/Reports:** Member Dominguez-Benner spoke about the recent Paddle Antrim event and the high school reunion renting the Richardi Pavillion for a separate event and difficulty parking. This year the pavilion was rented by a high school reunion and finding parking was difficult for those attending each event. He informed that future requests by Paddle Antrim will be made clear to include the rental of the pavilion.

- X. **Member/Public Comment:** Kristin Bunte gave an update from the Friends of Richardi group. She inquired about putting up lights at the gazebo for the holidays and about an ice rink. Another gentleman spoke about the need for newer signage at the park as the old signs are weather worn and faded.

- XI. **Adjourn:** The meeting adjourned at 3:40 PM.

Minutes compiled by:
Angela St. Pierre, Clerk

Minutes are subject to approval.

Approved: _____

Date: _____