

# Village of Bellaire

## PLANNING COMMISSION

Commissioners:

Patrick Boyd

Fred Harris

Don Seman

Christine Langdon

Daniel Wilson

Posted: April 30<sup>th</sup>, 2025

### PLANNING COMMISSION MEETING MINUTES

April 29<sup>th</sup>, 2025

5:00 PM

- I. **Call to Order:** The meeting was called to order at 5:00 PM.
- II. **Roll Call – Attendance:**  
**Present:** Fred Harris, Don Seman, Christine Langdon, Patrick Boyd, Daniel Wilson  
**Absent:**  
**Staff Present:** Angela St. Pierre, Clerk / Zoning Administrator  
**Public Present:** Melissa Fischer, one other unidentified
- III. **Approval of Agenda:** The agenda was approved as presented.  
**Motion by Wilson, seconded by Boyd to approve the agenda as presented. Motion carried by voice vote.**
- IV. **Approval of Minutes – April 1<sup>st</sup>, 2025:** The minutes of the April 1<sup>st</sup>, 2025 meeting were approved as presented.  
**Motion by Harris, seconded by Wilson to approve the minutes of the April 1<sup>st</sup>, 2025 meeting as presented. Motion carried by voice vote.**
- V. **Conflict of Interest:** None presented.
- VI. **Public Comment:** None presented.
- VII. **Old Business**
  - a. **Short Term Rental Ordinance Review:** The short term rental ordinance was reviewed after recommended revisions from the April 1<sup>st</sup> meeting.  
**Motion by Boyd, seconded by Langdon to send the draft ordinance to the Village Council for review. Motion carried by voice vote.**
  - b. **Bylaws/Procedure Review:** Tabled at the last meeting to allow for research on vice-chair selection and Michigan Laws. Research shows that the ex-officio member can serve as vice-chair but not as chairperson.  
**Motion by Boyd, seconded by Wilson to approve the Bylaws/Rules of Procedure as presented. Motion carried by voice vote.**
- VIII. **New Business**
  - a. **Parcel Division Application-402 E Cayuga –** Melissa Fischer was present to speak on behalf of her application for the division of her parcel. She would like to divide the parcel which is divided by Thayer Lane to sell the northern portion of the parcel. Chairperson Seman went on to read the proposed decision and order.

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**\*Attached and incorporated herein is the decision and order\***

**Motion by Seman, seconded by Boyd, that the Land Division for property located at 402 E Cayuga St, Bellaire, Michigan (Parcel ID 05-41-175-006-01) be granted based upon findings of fact and pursuant to the following conditions, if any. Motion carried by roll call vote.**

**Yes: Seman, Boyd, Harris, Langdon, Wilson**

**No: none**

**Abstain: none**

**IX. Correspondence/Reports:** Mrs. St. Pierre informed the committee that she has signed them all up for some learning materials and should expect those to come in soon.

**X. Member/Public Comment:** None presented.

**XI. Adjourn:** The meeting was adjourned at 5:18 PM to the call of the call of the chair.

Minutes compiled by:

Angela St. Pierre, Zoning Administrator

Minutes are subject to approval.

Approved: \_\_\_\_\_

Date: \_\_\_\_\_