

Village of Bellaire

PARKS COMMITTEE

Patrick Boyd

Helen Schuckel

Posted: __, 2026

COMMITTEE MEETING MINUTES

June 25, 2026

10:00 AM

- I. Call to Order:** The meeting was called to order at 10:00 AM
- II. Roll Call - Attendance**
- Present:** Patrick Boyd, Helen Schuckel
- Absent:** None
- Staff Present:** Aaron Kirt, DPW Supervisor; Angela St. Pierre, Clerk & Nora Stead, Treasurer.
- Public Present:** Bryan Davies, Brad Fischer, Kristin Bunte
- III. Approval of Agenda:** The agenda was approved as amended to add new business item C. Park Rental Policy Review.
Motion by Boyd, seconded by Schuckel, to approve the agenda as amended. Motion carried by voice vote.
- IV. Approval of Minutes – April 16, 2026:** The minutes of the April 16, 2026 meeting were approved as presented.
Motion by Schuckel, seconded by Boyd, to approve the minutes of the April 16, 2026 meeting as presented. Motion carried by voice vote.
- V. Conflict of Interest:** None presented.
- VI. Public Comment:** None presented.
- VII. Unfinished Business:** None presented.
- VIII. New Business**
- a. Ballfield Mowing:** Bellaire Public School staff members Bryan Davies and Brad Fischer were present to speak on behalf of the school and their request for permission to take over mowing of the varsity ballfields at Craven Park. School staff members explained that the school would not expect compensation for their work. The current contract with the school was discussed and was determined that changes were necessary with this request. Staff from the village and school will get together to finalize wording for the contract changes for approval by both parties.
Motion by Boyd, seconded by Schuckel to accept the amended contract. Motion carried by voice vote.
- b. Friends of Richardi Park Rental:** Friends of Richardi Group plan to hold fundraising events at the Richardi Pavilion to help fund the Richardi Park renovation plan. Staff is requesting approval to waiving all future fees for the Friends of Richardi Group and their fundraising efforts for our park.
Motion by Boyd, seconded by Schuckel to recommend to Village Council to waive all rental fees for the Friends of Richardi Group. Motion carried by voice vote.
- c. Park Rental Policy Review:** The policy was reviewed and discussed. Staff had noticed discrepancies in the policy and rental fees that are listed that have not been followed in the past. The policy also lists that for-profit entities are allowed to rent the park but staff had mentioned that they have been told by several village representatives that for-profit use was not allowed. Staff asked the committee if they would recommend removing any references allowing for-profit to rent at the park or if they would like to keep any portions of for-profit rentals but have more specific rules for what is allowed. The committee discussed the need to research other municipalities and discuss at a future meeting.
No action taken.

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- IX. Correspondence/Reports:** Clerk St. Pierre provided the committee with a recreation plan survey that will be included in the tax bill mailings this summer. The Parks and Recreation plan is set to expire in December 2027 and public input is recommended to be obtained prior to the draft plan for 2028-2032 to be started early 2027.
- X. Member/Public Comment:** Kristin Bunte from the Friends of Richardi Group was present to give an update on their group efforts at the park.
- XI. Adjourn:** The meeting adjourned at 10:43 AM.

Minutes compiled by:
Angela St. Pierre, Clerk

Minutes are subject to approval.

Approved: _____

Date: _____