

**Village of Bellaire
Downtown Development Authority**

**April 29, 2026
Minutes**

Members present: Shelly Dayton, Margie Boyd, Jamie Creason, Libby Hiser

Members absent: Don Hoyt, Courtney Bittner, Dan Bennett, Dawn DeHeer

Others present: Angela St. Pierre, Tammy DeWulf, Beth Manning, Ben Dominguez-Benner, Nora Stead, Aaron Kirt, Janet Koch

1. Call to Order

The meeting was called to order at 9:00 a.m. by Shelly Dayton.

2. Pledge of Allegiance

3. Attendance

There was not a quorum for this meeting. All action items will be carried over to the May agenda.

4. Consent Agenda

No action.

5. Public Comment on Agenda Items

6. Unfinished Business

- a. **Buy Local** Ms. Dayton updated present members on the recent Buy Local meeting. The next event is scheduled for May 2nd. It is Derby themed.
Ms. Dayton indicated she had a committee ready to put out and water flowers downtown this year. Village DPW Director Aaron Kirt said he would work with the committee to see their needs were met. He indicated some items may require village approval.
- b. **Village Update:** No update.
- c. **Grant Committee:** Ms. Dayton said she is working with MACC to get the grant award distributed and funding into the DDA accounts. The issue is stemming with the DDA's SIGMA number.
Ms. Dayton informed members that the DDA's submission to the Consumer's Energy Put Your Town on the Map Pitch Competition had been accepted into the top ten finalists. She will work with Ms. Boyd and grant writer Tracy Lareau on the final pitch and imagery. It was determined that budget amendment for travel to Lansing for the event was not necessary.
- d. **Marketing & Communications:** No update.
- e. **Banner Program Update:** Ms. Hiser told members she will be working with Mr. Kirt on banner placement. If the DPW is unable to assist with hanging banners, the banner committee will put a group together.

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- f. **Outdoor Art Exhibit Update:** Ms. Dayton said the pieces have been chosen for display. She will contact business owners about artwork installation, with the goal to have all art pieces installed by Memorial Day weekend. Ms. Creason will update the spring newsletter to reflect this update.
- g. **Parking Committee/Signs:** No update.
- h. **Selfie Station:** No update.
- i. **Financial Update:** Financial updates were included in the agenda packet.
- j. **Job Fair:** No update.
- k. **DDA Director:** The draft agreement is ready to send to legal for review. Ms. St. Pierre will forward the agreement.
- l. **Boundary Map:** No update.
- m. **Locked Filing Cabinet:** Ms. Boyd said she had no luck with bids on govdeals. A budget amendment will be on the May agenda.
- n. **DDA Bylaw Review:** No update.
- o. **Tables & Chairs, Piano Placement:** Ms. Dayton said the piano is ready to be placed but needs volunteers to help move it.
- p. **Michigan Downtown Association:** No update.

7. New Business

a. **Data Sharing Agreement:**

A quorum was not present. The items will be on the May agenda.

b. **DDA Board Applicants:**

A quorum was not present. The item will be on the May agenda.

8. Miscellaneous Business: None

9. Public Comment

Tammy DeWulf asked to be contacted for volunteering opportunities on DDA projects.

Janet Koch updated members on the status of the Public Safety Center. She noted fundraising efforts for the Commission on Aging Expansion are underway. Ms. Koch also addressed the recent scare with the flooding and the Bellaire Dam. The Drain Commissioner and the County are still looking for ways to get a new dam built.

Meeting adjourned at 9:49 a.m.