

**Village of Bellaire
Downtown Development Authority**

June 24, 2026

Minutes

Members present: Shelly Dayton, Jamie Creason, Libby Hiser, Dony Hoyt, Dawn DeHeer, Tammy Wulfe

Members absent: Courtney Bittner, Dan Bennett, Margie Boyd (arrived at 9:17)

Others present: Angela St. Pierre, Nora Stead, Eldon McPherson

1. Call to Order

The meeting was called to order at 9:00 a.m. by Shelly Dayton.

2. Pledge of Allegiance

3. Attendance

4. Consent Agenda

Motion by XXXX, second by XXXX to approve consent agenda as amended.

Motion - XXXX

5. Public Comment on Agenda Items

6. Unfinished Business

- a. **Buy Local:** Ms. Dayton provided the Buy Local update. She said the M88 event was well attended with over 50 vendors. Meetings are being held at the Chamber of Commerce office.
- b. **Village Update:** Mr. Bennett was not available to attend this meeting. Trustee Eldon McPherson provided the Village Update. He told member that installation of the new playground equipment at Richardi Park began on June 23. Members expressed concerns regarding the upkeep of the public restrooms across from the Village Offices. There was a brief discussion about the possibility of the Village contracting out services.
- c. **Grant Committee:** Ms. Stead informed members that the award from MACC was finally deposited in the DDA accounts.
- d. **Marketing & Communications:** Ms. Creason said the new flyers are finished and being distributed. The art website is now active. She also noted the newsletter is almost complete and should be done in time for the meet & greet.
- e. **Banner Program Update:** Ms. Hiser said she has run into an issue with the bracket hardware on the lights downtown. Members discussed whether there was a need to purchase new hardware for all light fixtures or replace only those that were mismatched. It was the consensus of the board to retrofit only the necessary banners and budget for the remainder in the 2027 budget.
- f. **Outdoor Art Exhibit Update:** Ms. Dayton told the board that all art pieces are on display. Brochures are done and the website is active. Members discussed

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whether future projects should continue to focus on numerous smaller pieces or if there should be a shift to a single, larger project like a mural.

- g. **Parking Committee/Signs:** No update.
 - h. **Selfie Station:** Mr. Hoyt told members that he met with Bellaire Chamber Christy Wilson. He said there were several questions regarding funding, noting no headway had been made with the Chamber.
 - i. **Financial Update:** Ms. Stead noted the \$1,200 deposit from the MACC award was not included in the information presented to the Board. She let members know she was looking for someone to deliver the fire safe cabinet in place.
 - j. **DDA Director:** Ms. Dayton said the position has been posted.
 - k. **Bylaws:** Ms. Boyd said she had been contacted by the owners of the Unger Building located behind the Village Hall on Broad Street. She said the owners requested the DDA District boundaries be expanded to include the property. Ms. Boyd told members that this is something that would have to be approved by Village Council. She said she will look into whether this can be done at the same time as the changes to the Village code and bylaws.
 - l. **Piano:** The piano is in place for the season.
 - m. **MDA:** No update.
 - n. **Flowers:** Ms. Dayton told members there are currently three (3) pots that are on load. She indicated there is money in the budget to purchase the pots outright; an offer has been made to do so. Cayre Gardens has offered to store the pots over the winter, instead of storing them with the Village DPW.
7. **New Business**
- a. **New Member:** The newest member, Tammy Wulfe was welcomed to the board.
8. **Miscellaneous**
- Ms. Dayton reminded members about the Meet & Greet. It is scheduled for June 30th at 5:30 in Christy's. Bee Well will be serving and a cash bar is available.

Mr. McPherson said he was impressed with all the DDA members do and have accomplished. He thank members for their hard work.

Meeting adjourned at 10:17 a.m.